

# LAWATS Third Party Administrator Rate Exchange

## Download Current Tax Rates

### Registration

Third party administrators (TPAs), including payroll service providers will be required to register an account in LAWATS and have a Power of Attorney on file in order to download current tax rates and conduct other UI tax business on behalf of their employer clients.

### How to Download Current Tax Rates

1. Login to your agent account at <https://laworks.net/lawatsemployer>
2. From the left side menu, locate Agent/Employer Services
3. Select “**Download Current Tax Rates**” option
4. Click the checkbox acknowledging your authorization
5. Click the “**Download Current Tax Rates**” button
6. The file will download and provide a TXT output of assigned employer client accounts

### File Format

Output will be downloaded as a .txt file.

| Name                          | Position   | Length        | Instructions   |
|-------------------------------|------------|---------------|--|
| EAN                           | Cols 1-7   | 7 characters  |  |
| Filler                        | Cols 8     | 1 space       |  |
| Rate                          | Cols 9-15  | 7 characters  | right aligned with this format 0000950 with the rate right aligned |
| Filler                        | Cols 16    | 1 space       |  |
| Successor EAN (if applicable) | Cols 17-23 | 7 characters  | 7 blank spaces if not applicable                                   |
| Filler                        | Cols 24-29 | 6 spaces      |  |
| FEIN                          | Cols 30-38 | 9 characters  |  |
| Filler                        | Cols 39-59 | 21 spaces     |  |
| Inactive Status               | Cols 60-67 | 8 characters  | INACTIVE or CANCELLED or blank spaces                              |
| Filler                        | Cols 68-71 | 4 spaces      |  |
| Is Reimbursable               | Cols 72-83 | 12 characters | REIMBURSABLE or blank spaces                                       |
| Filler                        | Cols 84-90 | 7 spaces      |  |

### Who do I contact with more questions or issues regarding the rate exchange?

TPAs experiencing issues or have additional questions can contact the Employer Call Center at (833) 708-2866 or email to [UITax@lwc.la.gov](mailto:UITax@lwc.la.gov).