



1001 North 23rd Street
Post Office Box 94094
Baton Rouge, LA 70804-9094

(O) 225-342-7837
(F) 225-342-2051
www.laworks.net

Bobby Jindal, Governor
Charles Moniotte, Chairman

Workforce Investment Council

WORKFORCE INVESTMENT COUNCIL MEMBER ROLES AND RESPONSIBILITIES

Workforce Investment Council (WIC) members are Louisiana's workforce champions. They represent a cross-section of stakeholders in the development of a comprehensive, integrated workforce development and delivery system that begins with understanding the *workforce needs* of industry, connects Louisiana citizens to training, and links trained workers to high-wage, high-demand careers.

The Workforce Investment Council:

- Develops Louisiana's strategic plan for a comprehensive, integrated workforce development and delivery system.
- Advocates for efficiency and cooperation among stakeholders.
- Promotes the development of a well-educated, highly skilled workforce.
- Develops strategies to educate Louisianans about career opportunities and businesses about services and resources available to help them meet their workforce needs.
- Ensures the equitable distribution of workforce development resources across the state.
- Makes recommendations to the Governor of geographic designations for workforce development areas.
- Directs the activities of the Occupational Forecasting Conference, responsible for overseeing state-wide and regional job-growth projections, which underpin the planning and budgeting of state and local resources.
- Oversees the Industry-Based Credential (IBC) Council, responsible for evaluating the alignment of credentials with state workforce demand for inclusion on the IBC State-Focus List, which guides training programs and other stakeholders to important occupations in the state and the industry-recognized credentials leading to those occupations.
- Oversees, jointly with the Board of Regents, the evaluation of two-year and shorter-term programs for TOPs Tech eligibility in alignment with state workforce demand, guided by state industry and occupational forecasts.
- Contributes to the evaluation of TOPs Tech Early Start training providers to ensure alignment with state and regional workforce needs.

Member Requirements:

- Attend quarterly council meetings. Members who miss more than two consecutive meetings are subject to removal.

Suggested Member Activities:

- Be familiar with the operations and services provided through Louisiana Workforce Commission's (LWC) Business and Career Solutions Centers (BCSC); visit at least one BCSC in your region each year.
- Attend one Workforce Development Board meeting in your region annually.
- Facilitate two-way communication between the WIC and any stakeholder groups represented by the member.
- Contribute expertise to WIC committees that are aligned to WIC strategic goals, such as industry-sector initiatives and community outreach efforts.

Ideal Characteristics:

Louisiana leaders who are committed to developing a workforce delivery system that meets employer needs, prepares job seekers to meet those needs, and connects trained, qualified people to high-wage, high-demand jobs and careers. Members must be owners, chief executive officers, chief operating officers, or have optimum policymaking authority, and be Louisiana residents.

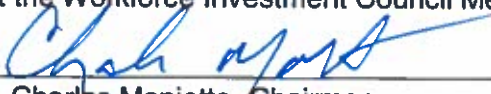
Time Commitment:

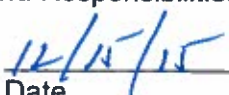
WIC members may participate as much as their schedules allow, but at a minimum attend quarterly WIC meetings, usually in Baton Rouge (2.5 hours each). WIC members are encouraged to make an annual visit to a Business and Career Solutions Center, and attend a local Workforce Development Board meeting annually.

Upcoming Workforce investment Council Meetings:

Date	Time
Tuesday, March 8, 2016	9:30 a.m.
Tuesday, June 14, 2016	9:30 a.m.
Tuesday, September 13, 2016	9:30 a.m.
Tuesday, December 13, 2016	9:30 a.m.

Action: Adopt the Workforce Investment Council Member Roles and Responsibilities Document

Approved: 
Charles Moniotte, Chairman
Louisiana Workforce Investment Council


Date