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**Bobby Jindal**, Governor  
**Charles Moniotte**, Chairman

**Workforce Investment Council**

## **WORKFORCE INVESTMENT COUNCIL MEETING**

Tuesday, December 15, 2015

9:00 a.m. – 12:30 p.m.

Crowne Plaza Hotel - 4278 Constitution Avenue, Baton Rouge, LA

- I. Call to Order and Roll Call *(5 minutes)*
- II. Comments from Charles Moniotte, Chairman *(5 minutes)*
- III. Swearing in of Members *(5 minutes)*
- IV. Review and Approval of Previous Meeting Minutes *(5 minutes)*
- V. Update on Workforce Innovation and Opportunity Act Implementation Progress *(10 minutes)*
- VI. Presentation on LED Tiered Jobs Analysis Methodology *(10 minutes)*
- VII. Consideration of TOPs Tech Program Evaluation Process, Criteria, and Programs for Approval *(10 minutes)*
- VIII. Consideration of Addition to TOPs Tech Early Start Providers for Approval *(10 minutes)*
- IX. Consideration of Addition to the IBC State Focus List for Approval *(10 minutes)*
  - ComptTIA Security+ Certification
- X. Consideration of WIC Member Roles and Responsibilities for Approval *(10 minutes)*
- XI. Consideration of WIC Bylaws for Approval *(20 minutes)*
- XII. WIC Progress Report 2008-2016 *(25 minutes)*
- XIII. Consideration of WIC Strategic Plan for Approval *(25 minutes)*
- XIV. Public Comments
- XV. Adjournment



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### Workforce Investment Council

## WORKFORCE INVESTMENT COUNCIL MEETING MINUTES

Tuesday, September 15, 2015

9:30 a.m.

Governor's Press Room, Louisiana State Capitol, Fourth Floor

### I. Call to Order and Roll Call

Meeting called to order at 9:34 a.m. by Chairman Charles Moniotte. Dr. Jenee Slocum called roll and a quorum was present. Stesha Rampersad recorded minutes.

**Members Present:** Nicholas Cole for Gov. Bobby Jindal, Executive Director Curt Eysink, Susie Schowen for Sec. Steven Grissom, Kim Matherne for Sec. Susan Sonnier, Lisa French for Superintendent John White, David Helveston for Dr. Monty Sullivan, Dr. Joseph Rallo, Thelma French, Mike Mitternacht, Kathy Bobbs, Michael Boudreaux, Millie Atkins for John Jones, Chairman Charles Moniotte, Jorge Tarajano, Gary Littlefield for Jennifer Boggs, Thomas O'Neal, Thomas Yura, Charles Dawson for Ron Ballman, James Kirkman, Art Favre, Bob Lobos, Mike Palamone, Sarah Allen for Sonia Perez, Eddie Rispone, James Ray Barker, Patrick Mulhearn, Todd McDonald, Peggy Parker, Missy Rogers, Jim Odom, Darell Ward for John Young Jr., Keith Brand, Julie Cherry, Carlos Perez for Jason Dedon, Louis Reine, John Hopkins, Natalie Robottom, Rep. Ed Price, Sec. Jimmy LeBlanc, Susan Nelson, Joseph Ardoin, Gerry Mims, Charles Habig, and Rep. Patricia Smith

**Members Absent:** Brent Golleher, Jonald Walker, Joe Bonita, Sen. A.G. Crowe, Buck Vandersteen

### II. Comments from Charles Moniotte, Chairman

- A. Agencies, business, and other stakeholders have been meeting to create a higher education plan. Dr. Joseph Rallo provided an update on the work of higher education and their partners, including an overhaul of the master plan.
- B. Jorge Tarajano shared a PowerPoint presentation on LWEL.

### III. Swear-in Workforce Investment Council Members

Robert Roux swore in members.

### IV. Review and Approval of Previous Meeting Minutes

- A. No questions, no discussions
- B. Motion to approve; 1<sup>st</sup> Louis Reine, 2<sup>nd</sup> Rep. Pat Smith

### V. Star Jobs Update

Curt Eysink provided an update on Star Jobs and adjustments to rating rules.

### VI. Workforce Innovation and Opportunity Act (WIOA) Implementation

- A. WIOA Implementation Progress
  - a. Bryan Moore and Greg Declouet presented an update on implementation.
  - b. As of July 1, 2015, we are now operating under WIOA.
  - c. Progress includes the creation of initial designation policy and local board training.
- B. State and Local Annual Performance Outcomes
  - Kelly Ebey presented on new performance metrics which focus on not only helping people find jobs but also retention.

- C. Initial Area Designation Outcomes
  - a. Rob Roux reported on initial area designation outcomes.
  - b. To be designated as a workforce area under WIOA, local areas must make a request to the state, show they were an area under WIA, demonstrate successful performance (80%) over the past two years, and have fiscal integrity.
  - c. All requests were approved except Local Area 21 (East Baton Rouge).
- D. Certification process for Eligible Providers of Training Services
  - Kelly Ebey shared that the criteria for inclusion on the list will be more stringent and be aligned with Star Jobs beginning in January 2016. Program approval determines eligibility for Title 1 funds.

**VII. Recommendation to the Governor to merge LWIA #50 and #51 into a single local area**

- A. Bryan Moore explained the process for mergers.
- B. Motion to recommend the merger of LWIA #50 and #51 into a single local area to become the Lake Charles regional planning area including Calcasieu, Allen, Beauregard, Vernon, Cameron, and Jefferson Davis Parishes.
- C. Motion to approve: 1st Louis Reine, 2nd Carlos Perez

**VIII. TOPs Tech Program Evaluation Process**

- A. Dr. Lisa Vosper presented. A handout was provided.
  - a. Act 230 provides for changes to TOPS Tech program eligibility starting with the 2016-2017 class.
  - b. The BOR and WIC will be the determining bodies of which two-year and shorter-term programs will be eligible for TOPS Tech.
  - c. Act established workforce demand as the determining factor for eligibility.
- B. A council has formed to determine eligibility criteria and an evaluation process, which will make recommendations to the BOR and WIC in December.

**IX. Approval of New IBCs for State Focus List**

- Susie Schowen presented the new items for the IBC list.
  - a. AutoCAD from Gulf-River Parishes Regional Team
  - b. 1st - Louis Reine, 2nd - Mike Palamone

**X. Workforce Development Efforts**

- A. Lighthouse Louisiana shared a video and presentation.
- B. Southwest Louisiana presented outreach efforts.

**XI. December Meeting**

Symposium in December will coincide with the next WIC meeting.

**XII. Public Comments**

None

**XIII. Adjournment**

The meeting was adjourned at 12:01 p.m.

## WIOA COMBINED STATE PLAN UPDATE

### Background:

Section 101 (d) of the Workforce Innovation and Opportunity Act requires the WIC to assist in the development, implementation, and modification of the state plan, including the review and provision of comments on the plan.

### Summary:

The LWC Core Team for Combined State Plan development, which includes members of partner agencies (DCFS and LCTCS), has made significant progress on the first draft and is on track to submit the completed plan by the March 3, 2016 due date. The team has facilitated WIC involvement and will continue to do so prior to issuance of the plan for public comment. For example:

- A state-wide meeting was held September 22-24, 2015, convening Local Workforce Development Board Directors, Local Area Coordinators, and other partners. Presentations included Department of Corrections, Department of Children and Family Services, Adult Education, Poverty Simulation, and a WIA Jazz Funeral.
- LWC is in the process of reviewing Local Board Certification packages to ensure board membership compliance, MOUs between Chief Elected Official and the Board, Multi-jurisdictional agreements, and Board bylaws.
- WIOA compliant boards began meeting in October. The Office of Workforce Development Management has attended many of the local board meetings to answer questions. Board members sworn in by OWD legal staff.
- WIOA Local Area Initial Designation was granted to LWDB 21 (East Baton Rouge) based on satisfactory submission of a corrective action plan.
- Biweekly calls continue with local Board Dictators and Local Area Coordinators to discuss WIOA programmatic policy, expectations, progress, concerns, and challenges.
- WIOA interagency workgroup is meeting every other week. Current activities focus around development of the WIOA Combined State Plan.
- The U.S. Department of Labor issued guidance on November 24, 2015, to extend the Eligible Training Provider Eligibility transition period from December 31, 2015, to June 30, 2016.

- On October 22, 2015, the U.S. Department of Education, Office of Career and Technical Education issued a letter on Adult Education and Perkins IV highlighting steps the States and partners can take to prepare for WIOA implementation.

**Action Required:** None. Review and comments only.

**Submitted by:** Curt Eysink, Executive Director, Louisiana Workforce Commission

## LOUISIANA ECONOMIC DEVELOPMENT TIERED JOBS ANALYSIS METHODOLOGY 2015

Louisiana's Workforce Investment Council has established the Star Jobs system to identify occupations that provide the best opportunities in terms of currently available openings, future growth, and wages. Louisiana Economic Development (LED) has conducted the Tiered Jobs Analysis, described below, to further categorize 4- and 5-Star Jobs by their potential impact on economic growth. This analysis provides a basis for targeting educational resources on fields of study that will provide economic benefits to students, their communities, and the state as a whole. In short, by focusing on the needs of employers that have the potential to drive growth in the Louisiana economy, we provide workers with opportunities for financially rewarding employment that will allow them to stay in the state.

### I. Distinguish between tradable and non-tradable industries.

A tradable industry is a national industry in which the majority of output in terms of goods or services is potentially tradable nationally and/or internationally. Such industries tend to bring wealth and resources into a region rather than recirculating existing resources.<sup>1</sup>

### II. Apply additional criteria to predominantly tradable industries to define them as Tier 1 economic driver industries.

LED considered predominantly tradable industries to be Tier 1 economic drivers if their growth is potentially limited by workforce availability, and if their average wages are higher than the regional average. Underproduction of workers critical to Tier 1 industries is likely to negatively impact economic growth, while the availability of a plentiful, skilled workforce has the potential to support growth.

#### Tier 1 Industries

NAICS 2-Digit Industry	NAICS 2-Digit Industry Title
11	Crop and Animal Production
21	Mining, Quarrying, and Oil and Gas Extraction
22	Utilities
23	Construction
31-33	Manufacturing
48-49	Transportation and Warehousing
51	Information
52	Finance and Insurance
54	Professional, Scientific, and Technical Services

### III. Consider the impact of non-tradable industries on critical services and economic development opportunities to identify Tier 2 industries.

Certain industries will grow in response to economic and population growth, and are critical to building and maintaining great communities. Underproduction of workers critical to these industries can be expected to have a negative impact on communities and potentially to economic development.

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<sup>1</sup> Published references regarding U.S. industry tradability: Jensen & Kletzer, 2005; Portland Study – U.S.; Hlatshwayo & Spence, 2011; Hlatshwayo & Spence, 2013

**Tier 2 Industries**

NAICS 2-Digit Industry	NAICS 2-Digit Industry Title
61	Educational Services
62	Health Care and Social Assistance
	Police and Firefighting Services

**IV. Examine staffing patterns for Tier 1 and Tier 2 industries to identify critical occupations.**

Industry staffing patterns tabulate the number of workers employed by a given industry by Standard Occupational Classification (SOC) and the percentage of total industry employment represented by that occupation. Staffing patterns were sorted by percent of total industry employment and those occupations representing large percentages of employment as well as significant numbers of employees were selected. In the future, thresholds for inclusion will be established and approved by the Occupational Forecasting Conference.

**V. Assign Tiers to 4- and 5-Star Jobs.**

The Louisiana Workforce Investment Council’s Star Jobs system ranks occupations in Louisiana by a combination of growth projections, available openings, and wages. Four- and 5-Star Jobs are recognized as offering the best opportunities to job seekers. The critical occupations identified above were filtered to exclude jobs that are not classified as 4- and 5-Star Jobs.

**In the final analysis, Tier 1 Jobs are 4- and 5-Star jobs employed in significant numbers by Tier 1 economic driver industries, Tier 2 Jobs are 4- and 5-Star Jobs employed in significant numbers by Tier 2 industries, and Tier 3 Jobs are all other 4- and 5-Star Jobs.**

For reference, industries that are classified as neither Tier 1 economic drivers or Tier 2 industries are listed below.

NAICS 2-Digit Industry	NAICS 2-Digit Industry Title
42	Wholesale Trade
44-45	Retail Trade
53	Real Estate and Rental and Leasing
55	Management of Companies and Enterprises
56	Administration/Support and Waste Management and Remediation
71	Arts, Entertainment, and Recreation
72	Accommodation and Food Services
81	Other Services (Except Public Administration)
90	Government (Except Police and Firefighting Services)
99	Unclassified Industry



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## RECOMMEND THE APPROVAL OF THE TOPS TECH PROGRAM ELIGIBILITY EVALUATION CRITERIA AND PROGRAMS IDENTIFIED BY CRITERIA

**Background:** During the 2015 Legislative Session HB 383/Act 230 made the Board of Regents (BOR) and the Workforce Investment Council (WIC) jointly responsible for recommending a list of associates and shorter-term programs for use by students receiving the TOPS Tech scholarship. Moreover, programs will be approved in alignment with state workforce demand, guided by The Louisiana Occupational Forecast, in order to better meet the workforce needs of Louisiana business and industry while simultaneously leading to a greater number of Louisiana residents pursuing education and training that leads to satisfying, high-wage employment. A council was formed consisting of members of the Industry-Based Certification Council, two BOR members, and two WIC members, to develop a process and criteria for undertaking this program evaluation.

At the initial meeting of the Council in October, the group decided to evaluate all of the **currently ineligible** programs at the Associate level. Staff support members developed an evaluation process and criteria for this task, which is described below. The council approved the criteria and recommends that the WIC and BOR approve it along with the programs that fit the criteria.

### Recommended Procedure and Criteria:

1. All **currently ineligible programs** were cross walked to the Star Jobs Ranking System.
2. Any programs that did not crosswalk to a 4- or 5-star job were eliminated.
3. For programs that did crosswalk to 4- and 5-star jobs, support staff conducted research using the following procedure and criteria.
  - a. Retrieve information on the course requirements for each program from institution.
  - b. Ask institution about student outcomes (i.e., go on to four-year programs; go directly to work- if so, where?).
  - c. Retrieve information on companies employing completers, if immediately entering the workforce is one of the outcomes.
  - d. Contact three to five employers, preferably in the region where the program is located to determine if students are being hired from the program. If so, for what positions and at what salary. Is there a career trajectory?
4. If employers confirm they do hire or would hire graduates of the program, pay above average wages, and favor program completers over other applicants, the program is recommended for inclusion.

**Action Required:** Recommend that 1) the WIC approve the TOPS Tech Program Evaluation Process and Criteria for Currently Ineligible Programs; 2) approve programs recommended for inclusion by the Council based on this process and criteria; and 3) authorize Dr. Jenee Slocum, WIC Director to transmit approved Criteria and Program List to the Board of Regents for consideration/approval in accordance with the law.

**Submitted by:** TOPS Tech Program Evaluation Council

**Approved:**

\_\_\_\_\_  
Charles Moniotte, Chairman  
Workforce Investment Council, Chair

\_\_\_\_\_  
Date



<b>TOPS TECH PROGRAM ELIGIBILITY COUNCIL</b>		
<b>RECOMMENDATIONS FOR INCLUSION</b>		
<b>DEGREE</b>	<b>INSTITUTION</b>	<b>DISCIPLINE</b>
AS	BRCC	COMPUTER SCIENCE
	SUSLA	
AS	Delgado	ELECTRICAL-ELECT. ENGINEER TECH.
AS	SLCC	INDUSTRIAL TECHNOLOGY
AS	Nicholls	PETROLEUM SERVICES
		SAFETY TECHNOLOGY
AA	McNeese	PARALEGAL STUDIES
	Nunez	
AA	Delgado	CRIMINAL JUSTICE
AS	BRCC	
	FTCC	
ASCJ	LSUE	
AS	HSC-NO	DENTAL LABORATORY TECHNOLOGY
AS	FTCC	CARDIOPULMONARY CARE SCIENCE
AS	LSUE	RESPIRATORY CARE
AS	BRCC	SURGICAL TECHNOLOGY
	AS	
AS	LSUA	RADIOLOGIC TECHNOLOGY
	LSUE	
ASN	BPCC	NURSING
	BRCC	
	Delgado	
	FTCC	
	La Tech	
	LDCC	
	LSUA	
	LSUE	
	NSU	
	SLCC	
	McNeese	
	Sowela	
	SUSLA	
AS	BRCC	BUSINESS
	Delgado	BUSINESS ADMINISTRATION
	SLCC	BUSINESS
	SUSLA	BUSINESS MANAGEMENT
AS	SUSLA	ACCOUNTING
	Delgado	

## **GOING FORWARD – CYCLICAL REVIEW**

Staff support members recommend that the development of an ongoing evaluation process be developed in 2016 in conjunction with the development of a Louisiana-specific crosswalk that will connect occupations classified by Standard Occupation Code (SOC) to academic programs, classified by Classification of Instructional Programs (CIP) code.

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

**BoR Curriculum Inventory: CTS/TD/AAS**

(December, 2015)

				Data
CIP Code	Inst	Degr/ Cred entl	Degree Subject	Cmpl 2014- 15
01060	CATC	CTS	LANCSCAPE TECHNICIAN	12
		TD	HORTICULTURE TECHNICIAN	11
	CLTC	CTS	LANDSCAPE TECHNICIAN	0
		TD	HORTICULTURE TECHNICIAN	0
	Delgad NW L	CTS	HORTICULTURE	10
		CTS	LANDSCAPE TECHNICIAN	0
03051	CLTC	CTS	FOREST HARVEST & PLANTING ASST	3
			FOREST TECH:SITE ASST	4
			TIMBER HARVESTING EQUIPMENT	0
		TD	FOREST TECHNOLOGY	4
	NW L	CTS	TIMBER HARVESTING EQUIPMENT TECH	0
10029	BPCC	AAS	COMMUNICATIONS MEDIA	49
		CTS	COMMUNICATIONS MEDIA	51
10030	CATC	CTS	GRAPHICS:PREPRESS TECHNICIAN	18
		TD	GRAPHICS	13
	NW L	CTS	GRAPHICS:PREPRESS TECHNICIAN	0
		TD	GRAPHICS	0
11020	SLCC	AAS	APPLICATION SOFTWARE DEVELOPMEN	0
		CTS	SOFTWARE SYSTEM ANALYST	0
		TD	APPLICATION SOFTWARE SPECIALIST	0
11020	Sowel	AAS	COMPUTER SOFTWARE SPECIALIST	10
		CTS	SOFTWARE APPRENTICE	9
		TD	COMPUTER SOFTWARE SPECIALIST	8
11030	Delgad	AAS	COMPUTER INFORMATION TECHNOLOG	24
	LSUE	AAS	COMPUTER INFORMATION TECHNOLOG	13
11040	BPCC	AAS	COMPUTER INFORMATION SYSTEMS	17
11050	Sowel	CTS	APPLICATION DESIGN APPRENTICE	0
		TD	APPLICATIONS DEVELOPMENT SPECIAL	0
11080	Delgad	CTS	WEB SITE DESIGNER	2
		SLCC	AAS	DIGITAL MEDIA DESIGN
	SLCC	CTS	3D ARTIST	0
			DIGITAL LAYOUT DESIGNER	12
			DIGITAL VIDEO EDITOR FOR 3D ART	0
TD	WEB DESIGNER	0		
TD	DIGITAL MEDIA DESIGN	0		
11090	BRCC	CTS	COMPUTER NETWORK ENGINEER	4
			NETWORK ADMINISTRATOR	1
	CATC	CTS	SYSTEM ANALYST	1
			INFORMATION TECHNOLOGY	0
	Delgad	AAS	COMPUTER NETWORK TECHNOLOGY	13
		NTCC	AAS	INFORMATION TECHNOLOGY
	CTS		COMPUTER NETWORKING	13
			COMPUTER SUPPORT	2
	TD	TD	FOUNDATIONS OF INFO TECHNOLOGY	37
			NETWORK ASSOCIATE	12
NW L	CTS	INFORMATION TECHNOLOGY	32	
		CTS	INFORMATION TECHNOLOGY	4
TD	TD	INFORMATION TECHNOLOGY	4	

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

	SLCC	AAS	INFORMATION TECHNOLOGY	15
		CTS	INFORMATION TECHNOLOGY	23
		TD	INFORMATION TECHNOLOGY	11
	Sowell	AAS	COMPUTER NETWORKING SPECIALIST	8
		CTS	IT NETWORK APPRENTICE	6
		TD	COMPUTER NETWORKING SPECIALIST	9
	SUSLA	CTS	COMPUTER NETWORKING TECHNOLOG	0
11100	CLTC	CTS	ICT: COMPUTER SYSTEM TECHNICIAN	1
			ICT: LAN ADMINISTRATOR	0
			ICT: NETWORK SECURITY TECHNICIAN	0
		TD	ICT: COMPUTER/NETWORKING SUPPORT	0
	LDCC	AAS	ICT: COMPUTER/NETWORKING SUPPORT	2
		CTS	ICT: COMPUTER SYSTEM TECHNICIAN	6
			ICT: LAN ADMINISTRATOR	6
			ICT: NETWORK SECURITY TECHNICIAN	1
		TD	ICT: COMPUTER/NETWORKING SUPPORT	7
	SCLTC	CTS	NETWORK ADMINISTRATOR	3
			SYSTEM ANALYST	1
		TD	INFORMATION TECHNOLOGY	1
11100	BPCC	CTS	INFORMATION SYSTEMS SECURITY PRO	4
			SENIOR SYSTEMS MANAGER	4
11109	BPCC	AAS	CYBER TECHNOLOGY	13
11999	BPCC	CTS	PROGRAMMING FOR DIGITAL GAMING	1
12030	Delgad	AAS	FUNERAL SERVICE EDUCATION	11
12040	CATC	TD	COSMETOLOGY	6
	Delgad	TD	COSMETOLOGY	31
	NW L	TD	COSMETOLOGY	11
	SLCC	TD	COSMETOLOGY	14
12040	CATC	TD	BARBER-STYLING	5
	CLTC	TD	BARBER-STYLING	2
	Delgad	TD	BARBER-STYLING	7
	LDCC	TD	BARBER-STYLING	13
	NW L	TD	BARBER-STYLING	6
12050	Delgad	CTS	PASTRY ARTS	8
12050	BPCC	CTS	CULINARY ARTS	30
	CATC	CTS	CULINARY ARTS:ENTRY LEVEL LINE COO	46
			CULINARY ARTS:PRODUCTION COOK	55
		TD	CULINARY ARTS	45
	CLTC	CTS	CULINARY ARTS:ENTRY LEVEL LINE COO	3
			CULINARY ARTS:PRODUCTION COOK	1
		TD	CULINARY ARTS	4
	Delgad	AAS	CULINARY ARTS	18
		CTS	CULINARY ARTS:LINE COOK	0
			CULINARY MANAGEMENT	1
	NTCC	AAS	CULINARY ARTS & OCCUPATIONS	1
		CTS	CULINARY ARTS:ENTRY LEVEL LINE COO	3
			CULINARY ARTS:PRODUCTION COOK	3
		TD	CULINARY ARTS & OCCUPATIONS	2
	Nunez	CTS	CULINARY ARTS	8
		TD	CULINARY ENTREPRENEURSHIP	0
	NW L	AAS	CULINARY ARTS & OCCUPATIONS	1
		CTS	CULINARY ARTS:ENTRY LEVEL LINE COO	7
			CULINARY ARTS:PRODUCTION COOK	8
		TD	CULINARY ARTS	8
	SLCC	AAS	CULINARY ARTS & OCCUPATIONS	5
		CTS	CULINARY ARTS:PRODUCTION COOK	13

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

		TD	CULINARY ARTS	5	
	Sowell	AAS	CULINARY ARTS	12	
		CTS	ENTRY LEVEL PREP COOK	0	
			ENTRY LINE COOK	34	
			PRODUCTION COOK	17	
		TD	CULINARY ARTS	12	
15010	Delgad	AAS	ARCHITECTURAL/DESIGN CONSTRUCT	7	
15020	BRCC	CTS	HIGHWAY ENGINEERING TECH	0	
	Delgad	AAS	CIVIL & CONSTRUCTN APPL ENGR TECH	10	
15040	Delgad	AAS	ELECTRONICS SERVICE TECHNOLOGY	9	
15040	Delgad	AAS	INSTRUMENTATION AND CONTROL	0	
		LDCC	AAS	INDUSTRIAL INSTRUMENTATN TECH	6
			CTS	IIT: INDUST ELECTRONIC REPAIR	12
	TD		INDUSTRIAL INSTRUMENTATN TECH	7	
	NW L	AAS	INDUSTRIAL INSTRUMENTATN TECH	18	
		CTS	IIT: INDUST ELECTRONIC REPAIR	1	
		TD	INDUSTRIAL INSTRUMENTATN TECH	43	
	RPCC	AAS	INDUSTRIAL INSTRUMENTATN TECH	17	
		CTS	IIT: INDUST ELECTRONIC REPAIR	17	
		TD	INDUSTRIAL INSTRUMENTATN TECH	22	
	SCLTC	AAS	INDUSTRIAL INSTRUMENTATN TECH	13	
		CTS	INSTRUMENTATION HELPER II	36	
		TD	INDUSTRIAL INSTRUMENTATN TECH	19	
	Sowell	AAS	INDUSTRIAL INSTRUMENTATN TECH	102	
		CTS	ELECTRICAL HELPER II	63	
TD		INDUSTRIAL INSTRUMENTATN TECH	16		
15049	CLTC	CTS	INDUST ELECT/ELECTRONIC REPAIR	0	
		TD	IND INSTRUMENT/ELECTRICAL TECHNIC	4	
	NW L	CTS	ENERGY SERVICES	0	
15050	SLCC	CTS	ALT ENERGY & CHEM PROCESS OPER	0	
		TD	ALT ENERGY & CHEM PROCESS OPER	0	
15061	BPCC	AAS	INDUSTRIAL TECHNOLOGY	22	
	Nunez	AAS	INDUSTRIAL TECHNOLOGY	108	
	SLU	AAS	INDUSTRIAL TECHNOLOGY	13	
15061	CLTC	CTS	CERTIFICATION FOR MANUFACTURING	0	
			CNC OPERATOR	0	
			ELECTRICAL TECHNICIAN	0	
			INDUSTRIAL ELECTRONICS TECH	0	
			MILLWRIGHT APPRENTICE	0	
TD	INDUSTRIAL MANUFACTURING	0			
NW L	CTS	CERTIFICATION FOR MANUFACTURING	0		
	TD	INDUSTRIAL MANUFACTURING	11		
15069	BRCC	AAS	PROCESS TECHNOLOGY	37	
	LDCC	AAS	PROCESS TECHNOLOGY	17	
		CTS	GENERAL INDUSTRY TECHNICIAN	5	
	RPCC	AAS	PROCESS TECHNOLOGY	62	
	SCLTC	AAS	PROCESS TECHNOLOGY	116	
		CTS	GENERAL INDUSTRY TECHNICIAN	0	
	Sowell	AAS	PROCESS TECHNOLOGY	127	
		CTS	PROCESS TECHNOL SUPPORT TECHNIC	138	
TD		PROCESS TECHNOLOGY	27		
15090	BPCC	AAS	OIL & GAS PRODUCTION TECHNOLOGY	33	
	FTCC	AAS	INTEGRATED PRODUCTION TECHNOLOG	27	
		CTS	PRODUCTION HELPER	70	
	SCLTC	AAS	PROCESS PRODUCTION TECHNOLOGY	6	
		CTS	PROCESS PRODUCTION HELPER	10	

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

		TD	PROCESS PRODUCTN TECHNOLOGY-GU	8
	SLCC	CTS	OIL & GAS PRODUCTION HELPER I	0
			OIL & GAS PRODUCTION HELPER II	0
		TD	OIL & GAS PRODUCTION TECHNOLOGY	0
15100	BPCC	AAS	CONSTRUCTN & TECHNOLOGY MNGMT	2
		CTS	ADV MANUFACTURNG & MECHANTRONII	0
			CONSTRUCTION TECHNOLOGY	1
			ENERGY SERVICES	8
15110	SLCC	AAS	CIVIL, SURVEYING & MAPPING TECHNOLO	2
		CTS	SURVEY TECH ASSISTANT	0
		TD	CIV/SURV MAP TECH:SURVEY & MAPPIN	0
15130	CATC	AAS	DRAFTING & DESIGN TECHNOLOGY	2
		CTS	DRFT/DESIGN TECH:ENG AIDE II	26
		TD	DRAFTING & DESIGN TECH	5
	CLTCC	AAS	DRAFTING & DESIGN TECHNOLOGY	3
		CTS	DRFT/DESIGN TECH:ENG AIDE II	4
		TD	DRAFTING & DESIGN TECH	5
	Delgad	AAS	COMPUTER AIDED DESIGN AND DRAFTII	26
		CTS	COMPUTER AIDED DESIGN AND DRAFTII	36
	FTCC	AAS	DRAFTING & DESIGN TECHNOLOGY	12
		CTS	ENGINEERING AIDE II	16
			ENTRY LEVEL DRAFTSMAN	15
		TD	DRAFTING & DESIGN TECH	14
	LDCC	AAS	DRAFTING & DESIGN TECHNOLOGY	2
		CTS	DRFT/DESIGN TECH:ENG AIDE II	2
		TD	DRAFTING & DESIGN TECH	4
	NTCC	CTS	DRFT/DESIGN TECH:ENG AIDE II	3
		TD	DRAFTING & DESIGN TECH	3
	NW L	CTS	DRFT/DESIGN TECH:ENG AIDE II	0
		TD	DRAFTING & DESIGN TECH	0
	RPCC	AAS	DRAFTING & DESIGN TECHNOLOGY	18
		CTS	DRFT/DESIGN TECH:ENG AIDE II	14
		TD	DRAFTING & DESIGN TECH	0
	SCLTC	CTS	DRFT/DESIGN TECH:ENG AIDE II	4
			DRFT/DESIGN TECH:ENG AIDE III	1
		TD	DRAFTING & DESIGN TECH	6
	SLCC	AAS	DRAFTING & DESIGN TECHNOLOGY	2
		CTS	DRFT/DESIGN TECH:ENG AIDE II	30
		TD	DRAFTING & DESIGN TECH	20
	Sowell	AAS	DRAFTING & DESIGN TECHNOLOGY	4
		CTS	ENGINEERING AIDE II	12
			ENTRY LEVEL DRAFTSMAN	7
		TD	DRAFTING & DESIGN TECH	1
19070	SUSLA	CTS	CHILD DEVELOPMENT	5
19070	BPCC	AAS	CARE & DVLPT OF YOUNG CHILDREN	10
	CATC	AAS	CARE & DVLPT OF YOUNG CHILDREN	0
		CTS	CDYC:CHILD CARE TEACHER	9
		TD	CARE & DVLPT OF YOUNG CHILDREN	7
	Delgad	AAS	CARE & DVLPT OF YOUNG CHILDREN	25
	LDCC	AAS	CARE & DVLPT OF YOUNG CHILDREN	20
		CTS	CARE & DVLPT OF YOUNG CHILDREN	6
			CDYC: CHILD CARE TEACHER I	0
			CDYC: CHILD CARE TEACHER II	0
		TD	CARE & DVLPT OF YOUNG CHILDREN	0
	NTCC	AAS	CARE & DVLPT OF YOUNG CHILDREN	21
		CTS	CDYC: CHILD CARE TEACHER	29

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

		TD	CARE & DVLPT OF YOUNG CHILDREN	23
	Nunez	AAS	CARE & DVLPT OF YOUNG CHILDREN	11
	NW L	CTS	CDYC: CHILD CARE TEACHER I	0
			CDYC: CHILD CARE TEACHER II	0
		TD	CARE & DVLPT OF YOUNG CHILDREN	0
22030	BPCC	CTS	LEGAL ASSISTANT	10
	Delgad	CTS	LEGAL SECRETARY	6
22030	BRCC	AAS	PARALEGAL STUDIES	12
	NTCC	CTS	PARALEGAL STUDIES	0
	Nunez	CTS	PARALEGAL STUDIES	18
41000	Delgad	AAS	SCIENCE LABORATORY TECHNOLOGY	0
41020	SLCC	CTS	NDT: QUALITY CONTROL ASSISTANT	50
		TD	NONDESTRUCT TEST TECH	29
41030	Sowell	AAS	CHEMICAL LABORATORY TECHNOLOGY	0
		CTS	CHEMICAL LABORATORY APPRENTICE	0
			CHEMICAL LABORATORY ASSISTANT	0
		TD	CHEMICAL LABORATORY TECHNOLOGY	0
43010	SUSL	AAS	CRIMINAL JUSTICE ADMINISTRATION	20
43010	BPCC	AAS	CRIMINAL JUSTICE	63
	CLTC	AAS	CRIMINAL JUSTICE	2
		CTS	CJ: LAW ENFRMNT & LEGAL STUDIES	0
			GENRL CRIMINAL JUSTICE STUDIES	0
		TD	CRIMINAL JUSTICE	1
	NTCC	AAS	CRIMINAL JUSTICE	6
		CTS	CRIMINAL JUSTICE SYSTEM STUDIES	7
		TD	CRIMINAL JUSTICE	7
	Sowell	AAS	CRIMINAL JUSTICE	25
		CTS	CRIMINAL JUSTICE SYSTEM STUDIES	11
		TD	CRIMINAL JUSTICE	13
43010	LDCC	AAS	FORENSIC SCIENCE AND TECHNOLOGY	0
		CTS	BASIC FORENSIC SCIENCE	0
			CRIME SCENE INVESTIGATION	0
43011	LDCC	CTS	JUVENILE JUSTICE	0
43020	Delgad	CTS	FIRE SCIENCE TECHNICIAN	35
	LSUE	CTS	FIRE SERVICE TECHNOLOGY	4
43020	Delgad	AAS	FIRE SCIENCE TECHNOLOGY	14
	LSUE	AAS	FIRE AND EMERGENCY SERVICES	35
46000	CATC	TD	JOURNEYMAN INDUSTRIAL	5
	NTCC	AAS	JOURNEYMAN INDUSTRL: ELECTRICIAN	0
			JOURNEYMAN INDUSTRL: PIPETRADES	0
		CTS	GENERAL APPRENTICE: ELECTRICIAN	2
			GENERAL APPRENTICE: PIPETRADES	8
		TD	JOURNEYMAN INDUSTRL: ELECTRICIAN	1
			JOURNEYMAN INDUSTRL: PIPETRADES	10
46010	CLTC	CTS	MASONRY:APPRENTICE	8
		TD	MASONRY:TWO-YEAR APPRENTICE	6
46020	CATC	CTS	CARPENTRY:CARPENTRY TECH II	44
		TD	CARPENTRY	28
	CLTC	CTS	CARPENTRY:CARPENTRY TECH II	3
		TD	CARPENTRY	4
	Delgad	CTS	CARPENTRY	7
	LDCC	CTS	CARPENTRY:CARPENTRY TECH II	0
		TD	CARPENTRY	0
	Nunez	CTS	CONSTRUCTION TECHNOLOGY	0
	NW L	CTS	CARPENTRY:CARPENTRY TECH II	0
		TD	CARPENTRY	10

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

	SLCC	CTS	CARPENTRY:CARPENTRY TECH II	0
		TD	CARPENTRY	0
46030	Delgado	CTS	ELECTRIC LINE TECHNICIAN	0
	NTCC	CTS	ELECTRIC LINE TECHNICIAN	4
		TD	ELECTRIC LINE TECHNOLOGY	0
	Sowell	CTS	GEN APPR: ELECTRICAL CONSTRUCTION	12
		TD	GEN APPR: ELECTRICAL CONSTRUCTION	9
46030	CLTC	CTS	ELEC:ENERGY SYSTEMS TECHNICIAN	0
			ELECTRICIAN:RESIDENTIAL	4
		TD	COMMERCIAL WIRING I	0
			COMMERCIAL WIRING II	0
			ELECTRICIAN:INDUSTRIAL	4
	Delgado	CTS	ELECTRICIAN:COMMERCIAL	14
			ELECTRICIAN:RESIDENTIAL	12
			ELECTRICIAN:SMALL INDUSTRIAL	0
			MARINE/MAINT ELECTRICIAN APPRENTICE	0
	FTCC	CTS	ELECTRICIAN:RESIDENTIAL	0
		TD	ELECTRICIAN:INDUSTRIAL/COMMERCIAL	7
	LDCC	CTS	ELEC:ENERGY SYSTEMS TECHNICIAN	1
			ELECTRICIAN:RESIDENTIAL	3
		TD	ELECTRICIAN:COMMERC WIRING I	1
			ELECTRICIAN:COMMERC WIRING II	4
			ELECTRICIAN:INDUSTRIAL	3
			ELECTRICIAN:MARINE	0
	NTCC	CTS	ELEC:ENERGY SYSTEMS TECHNICIAN	0
			ELECTRICIAN:RESIDENTIAL	8
		TD	ELECTRICIAN:INDUSTRIAL	12
	Nunez	CTS	ELECTRICAL CONSTRUCTION	2
	NW L	CTS	ELECTRICIAN:RESIDENTIAL	20
		TD	ELECTRICIAN:COMMERC WIRING II	23
			ELECTRICIAN:INDUSTRIAL	0
	RPCC	CTS	ELEC HELPER: COMMERCIAL/INDUSTRIAL	0
	SCLTC	CTS	ELEC:ENERGY SYSTEMS TECHNICIAN	0
			ELECTRICIAN:RESIDENTIAL	9
		TD	ELECTRICAL TECHNOLOGY	5
	SLCC	CTS	ELEC:ELECTRICAL HELPER	24
			ELEC:RESIDENTIAL/COMMERCIAL ELEC HELPER	19
		TD	COMMERC/INDUSTRIAL ELEC TECHNICIAN	8
	Sowell	CTS	RESIDENTIAL ELECTRICIAN	25
		TD	ELECTRICIAN:INDUSTRIAL	63
46040	CLTC	CTS	BLDG TECH:ADV CONSTRUCTN SPEC	0
		TD	BLDG TECH SPECIALIST	1
	NTCC	CTS	BLDG TECH SPEC:CONSTRUCTION SPEC	27
			BLDG TECH SPECIALIST:ELECT/AC SPEC	25
		TD	BLDG TECH SPECIALIST	18
	NW L	CTS	BLDG TECH SPECIALIST:ELECT/AC SPEC	0
		TD	BLDG TECH SPECIALIST	0
46040	Delgado	CTS	PAINTER APPRENTICE	0
46050	CLTC	CTS	ADVANCED PIPEFITTING	0
			BASIC PIPEFITTING	0
	Delgado	CTS	PIPEFITTER APPRENTICE	0
	RPCC	CTS	PIPEFITTER APPRENTICE	0
46050	Sowell	CTS	GEN APPR: PLUMBING CONSTRUCTION	3
		TD	GEN APPR: PLUMBING CONSTRUCTION	2
47010	NW L	CTS	BASIC DIGITAL ELECTRONICS	0
		TD	DIGITAL AUDIO VIDEO	0



**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

47010	CLTC	CTS	COMPUTER ELECTRONICS TECHNICIAN	1
			COMPUTER MAINTENANCE TECHNICIAN	0
			INFORMATION SYSTEMS TECHNICIAN	0
		TD	COMPUTER TECHNOLOGY SPECIALIST	0
47010	CLTC	CTS	IND EL TECH:BASIC ELECTRONICS TECH	0
		TD	INDUSTRIAL ELECTRONICS TECHNICIAN	0
	LDCC	AAS	INDUSTRIAL ELECTRONICS TECHNOLOG	0
		CTS	IND EL TECH:BASIC ELECTRONICS TECH	6
		TD	INDUSTRIAL ELECTRONICS TECHNICIAN	2
	NW L	CTS	IND EL TECH:BASIC ELECTRONICS TECH	0
		TD	INDUSTRIAL ELECTRONICS TECHNICIAN	0
	SLCC	AAS	INDUSTRIAL ELECTRONICS TECHNOLOG	9
		CTS	IND EL TECH:BASIC ELECTRONICS TECH	36
		TD	INDUSTRIAL ELECTRONICS TECHNICIAN	14
	Sowell	CTS	ELECTRONIC TECHNIC, LEVEL II	0
		TD	INDUSTRIAL ELECTRONICS TECHNICIAN	0
47019	Delgad	CTS	COMPUTER/ELECTRONICS SERVICE TEC	3
47020	CATC	CTS	A/C & REFRIG:DOMESTIC	25
			A/C & REFRIG:HELPER II	32
		TD	A/C & REFRIG:RESIDENTIAL	22
	CLTC	CTS	A/C & REFRIG:DOMESTIC	0
			A/C & REFRIG:HELPER II	2
			HACR ENERGY SYSTEMS TECHNICIAN	7
		TD	A/C & REFRIG:COMMERCIAL A/C	0
		A/C & REFRIG:COMMERCIAL REFRIG	2	
		A/C & REFRIG:RESIDENTIAL	9	
	Delgad	CTS	CERTIFIED HVAC TECHNICIAN	1
		TD	MASTER HVAC/R TECHNICIAN	3
	LDCC	CTS	A/C & REFRIG:DOMESTIC	8
			A/C & REFRIG:HELPER II	17
			HACR ENERGY SYSTEMS TECHNICIAN	2
		TD	A/C & REFRIG:COMMERCIAL REFRIG	1
		A/C & REFRIG:RESIDENTIAL	3	
	NTCC	CTS	A/C & REFRIG:COMMERCIAL A/C	0
			A/C & REFRIG:COMMERCIAL REFRIG	0
			A/C & REFRIG:RESIDENTIAL	16
	TD	A/C & REFRIG:REFRIGERATION	17	
	Nunez	CTS	HEATING VENTILATN/AIR CONDITIONING	7
	NW L	CTS	A/C & REFRIG:DOMESTIC	26
			A/C & REFRIG:HELPER II	13
			HACR ENERGY SYSTEMS TECHNICIAN	0
		TD	A/C & REFRIG:COMMERCIAL A/C	8
		A/C & REFRIG:COMMERCIAL REFRIG	7	
		A/C & REFRIG:RESIDENTIAL	38	
	SCLTC	CTS	A/C & REFRIG:DOMESTIC	13
		A/C & REFRIG:HELPER II	10	
		HACR ENERGY SYSTEMS TECHNICIAN	0	
TD		A/C & REFRIG TECHNOLOGY	0	
	A/C & REFRIG:COMMERCIAL A/C	0		
	A/C & REFRIG:COMMERCIAL REFRIG	12		
SLCC	CTS	A/C & REFRIG:DOMESTIC	38	
		A/C & REFRIG:HELPER II	21	
	TD	HEATING, AC & REFRIGERATION	7	
47030	BPCC	CTS	INDUSTRIAL CONTROL SYSTEMS	15
	BRCC	CTS	IMT: ELECTRICAL & INSTRUMENTATION	0
		TD	IMT: ELECTRICAL & INSTRUMENTATION	0

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

	CATC	CTS	IMT: ELECTRICAL IMT: HYDRAULIC IMT: MILLWRIGHT	0 0 0
		TD	INDUSTRIAL MAINTENANCE TECHNOL	0
	CLTC	CTS	IMT: ELECTRICAL IMT: HYDRAULIC APPRENTICE IMT: MILLWRIGHT APPRENTICE IMT: PETROCHEMICAL	0 0 0 0
		TD	INDUSTRIAL MAINTENANCE TECHNOL	1
	Delgad	CTS	INDUSTRIAL MAINTENANCE TECHNOLOG	0
	LDCC	CTS	IMT: HYDRAULIC APPRENTICE	0
		TD	INDUSTRIAL MAINTENANCE TECHNOL	0
	NTCC	CTS	IMT: CORE IMT: GENL AUTOMATD TRANSPRTATN TE IMT: GENL MARINE TRANSPORTATN TEC IMT: INDUSTRIAL MAINT MECHANIC IMT: WELDER	0 0 0 9 8
		TD	INDUSTRIAL MAINTENANCE TECHNOL	9
	Nunez	CTS	INDUSTRIAL MAINTENANCE	0
	NW L	CTS	IMT: ELECTRICAL IMT: HYDRAULIC IMT: MILLWRIGHT IMT: PETROCHEMICAL	1 0 0 0
		TD	INDUSTRIAL MAINTENANCE TECHNOL	13
	RPCC	CTS	IMT: MILLWRIGHT APPRENTICE	0
	SCLTC	AAS	INDUSTRIAL MAINT TECHNOLOGY	0
		CTS	IMT: GENERAL	0
		TD	INDUSTRIAL MAINTENANCE TECHNOL	9
	SLCC	CTS	IAMT: INDUSTRIAL MECHANICS TECHNIC INDUSTRIAL AGRICULTURE MECHAN TE	8 3
		TD	INDUSTRIAL AGRICULTURE MECHAN TE	3
47060	CATC	CTS	CRT: BASIC STRUCTURE REPAIR PERSO COLLISION REPAIR TECHNOLOGY	13 8
		TD	COLLISION REPAIR TECHNOLOGY	8
	CLTC	CTS	CRT: BASIC STRUCTURE REPAIR PERSO COLLISION REPAIR TECHNOLOGY	0 0
		TD	COLLISION REPAIR TECHNOLOGY	0
	NW L	CTS	CRT: BASIC STRUCTURE REPAIR PERSO COLLISION REPAIR TECHNOLOGY	9 8
		TD	COLLISION REPAIR TECHNOLOGY	8
	SLCC	CTS	CRT: BASIC STRUCTURE REPAIR PERSO COLLISION REPAIR TECHNOLOGY	0 0
		TD	COLLISION REPAIR TECHNOLOGY	0
47060	Sowel	CTS	AUTOMOTIVE REFINISHER COLLISION REPAIR APPRENTICE STRUCTURAL REPAIR PERSON	0 0 2
		TD	COLLISION REPAIR TECHNOLOGY	6
	CATC	CTS	AUTO TECH:ELECTRICAL TECHNICIAN AUTO TECH:ENGINE PERFORM TECHNIC	35 0
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	4
	CLTC	CTS	AUTO TECH:ELECTRICAL TECHNICIAN AUTO TECH:ENGINE PERFORM TECHNIC AUTO TECH:POWER TRAIN TECHNICIAN	7 3 8
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	11
	Delgad	AAS	MOTOR VEHICLE TECHNOLOGY	15
		CTS	MOTOR VEHICLE TECHNOLOGY	28
	FTCC	CTS	AUTO TECH:ELECTRICAL TECHNICIAN AUTO TECH:ENGINE PERFORM TECHNIC AUTO TECH:POWER TRAIN TECHNICIAN	6 5 9
		TD	AUTOMOTIVE TECHNOLOGY	0
	LDCC	CTS	AUTO TECH:ELECTRICAL TECHNICIAN	4

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

			AUTO TECH:ENGINE PERFORM TECHNICIAN	0
			AUTO TECH:POWER TRAIN TECHNICIAN	3
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	1
	NTCC	AAS	AUTOMOTIVE TECHNOLOGY	2
		CTS	AUTO TECH:ELECTRICAL TECHNICIAN	14
			AUTO TECH:ENGINE PERFORM TECHNICIAN	18
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	21
	NW L	CTS	AUTO TECH:ELECTRICAL TECHNICIAN	1
			AUTO TECH:ENGINE PERFORM TECHNICIAN	1
			AUTO TECH:POWER TRAIN TECHNICIAN	3
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	10
	SCLTC	CTS	AUTO TECH:ELECTRICAL TECHNICIAN	0
			AUTO TECH:ENGINE PERFORM TECHNICIAN	0
			AUTO TECH:POWER TRAIN TECHNICIAN	0
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	1
	SLCC	CTS	AUTOMOTIVE ELECTRICAL TECHNICIAN	28
		TD	AUTO TECH:AUTOMOTIVE TECHNICIAN	10
	Sowell	TD	AUTOMOTIVE TECHNOLOGY	11
47060	CLTCC	CTS	DIESEL ENGINE TECHNICIAN	0
		TD	DIESEL PWRD EQUIP TECH	0
	FTCC	CTS	DIESEL ENGINE MECHANIC	15
			DIESEL MECHANIC APPRENTICE	10
		TD	MARINE DIESEL ENGINE TECHNICIAN	15
	LDCC	CTS	DIESEL ENGINE TECHNICIAN	0
		TD	DIESEL PWRD EQUIP TECH	4
	NTCC	CTS	DIESEL ENGINE TECHNICIAN	10
		TD	DIESEL PWRD EQUIP TECH	11
	NW L	CTS	DIESEL ENGINE TECHNICIAN	8
		TD	DIESEL PWRD EQUIP TECH	9
	SCLTC	CTS	DIESEL ENGINE TECHNICIAN	0
		TD	DIESEL PWRD EQUIP TECH	0
	SLCC	CTS	DIESEL ENGINE APPRENTICE	0
		TD	DIESEL PWRD EQUIP TECH	14
47060	CLTCC	CTS	MARINE REPAIR SPECIALIST	0
			MOTORCYCLE REPAIR SPECIALIST	0
			OUTDOOR PWR EQUIP TECH:OPET TECH	2
		TD	OUTDOOR PWR EQUIP TECH	16
	NW L	CTS	OUTDOOR PWR EQUIP TECH:OPET TECH	0
		TD	OUTDOOR PWR EQUIP TECH	3
47060	BRCC	CTS	AV MNT TECH: AIRFRAME	0
47060	BRCC	CTS	AV MNT TECH: POWERPLANT	0
	SLCC	AAS	AVIATION MAINTENANCE TECHNOLOGY	3
		CTS	AV MNT TECH: AIRFRAME	12
			AV MNT TECH: AIRFRAME STRUC MECHANIC	12
			AV MNT TECH: BASIC ENGINE MECHANIC	8
			AV MNT TECH: POWERPLANT	8
		TD	AVIAT MAINT TECH:AIRFRM/PWRPLNT	8
	Sowell	AAS	AVIATION MAINTENANCE TECHNOLOGY	5
		CTS	AIRFRAME	6
			POWERPLANT	1
		TD	AVIAT MAINT TECH:AIRFRM/PWRPLNT	1
	SUSL	TD	AIRFRAME/POWERPLANT MAINT. TECH.	14
47060	BRCC	CTS	AV MAINT TECH - AVIONICS	5
47061	SCLTC	CTS	ELECTRONICS TECHNICIAN	3
			INDUS MARINE ELEC & HYDRAULICS TECH	0
			INDUSTRIAL ELECTRONICS TECH	3

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

			TWO-WAY TECHNICIAN	6
		TD	IND MARINE ELECTRONICS TECHNOLOG	0
47999	CLTCC	AAS	TECHNICAL STUDIES	0
	FTCC	AAS	TECHNICAL STUDIES	15
		CTS	TECHNICAL STUDIES	0
	NTCC	AAS	TECHNICAL STUDIES	9
	NW LT	AAS	TECHNICAL STUDIES	0
	SLCC	AAS	TECHNICAL STUDIES	0
48030	CATC	CTS	UPHOLSTERY TECH:FURNITURE TECH I	15
			UPHOLSTERY TECH:VEHICLE	0
	TD	UPHOLSTERY TECH:TECHNICIAN	8	
48050	CATC	CTS	MTT:CNC OPERATOR	4
			MTT:LATHE OPERATOR	4
			MTT:MILL OPERATOR	4
		TD	MTT: INDUST MACHINE SHOP TECHNICIA	1
	Delgad	CTS	PRECISION MACHINING	2
	FTCC	CTS	LATHE OPERATOR	8
			MILL OPERATOR	3
		TD	MACHINE TOOL TECHNOLOGY	3
	NTCC	CTS	MTT: CNC OPERATOR	12
			MTT: LATHE OPERATOR	9
			MTT: MILL OPERATOR	14
	TD	MTT: INDUST MACHINE SHOP TECHN CN	9	
	NW LT	CTS	MTT: CNC OPERATOR	0
			MTT: LATHE OPERATOR	2
			MTT: MILL OPERATOR	0
TD		MACHINE TOOL TECHNOLOGY	0	
SLCC	CTS	MTT: INDUST MACHINE SHOP TECHN CN	9	
		MTT: LATHE OPERATOR	27	
	TD	MTT: INDUST MACHINE SHOP TECHN CN	18	
Sowel	CTS	LATHE OPERATOR	0	
		MACHINIST APPRENTICE	0	
		MILL OPERATOR	0	
48050	Delgad	CTS	INSIDE MACHINIST APPRENTICE	0
			OUTSIDE MACHINIST	0
48050	Delgad	CTS	PIPE WELDER APPRENTICE	0
			SHEETMETAL APPRENTICE	0
48050	CATC	CTS	FCAW PLATE WELDER	33
			GMAW PLATE WELDER	29
			GTAW PIPE WELDER	13
			PRODUCTION LINE WELDER	211
			SMAW PIPE WELDER	21
			STRUCTURAL WELDER	44
			TD	WELDING
	CLTCC	CTS	CONSTRUCTION WELDING	0
			PRODUCTION LINE WELDER II	7
			PRODUCTN LINE WELDER-SHIPBUILDING	0
			WELDING:ARC WELDER-FCAW	2
			WELDING:ARC WELDER-GMAW	1
			WELDING:ARC WELDER-GTAW	3
	TD	WELDING	28	
	Delgad	CTS	FLUX CORED & GAS METAL ARC WELDE	0
GAS TUNGSTEN ARC WELDING(GTAW)			2	
SHEILDED METAL ARC WELDING(SMAW)			1	
FTCC	CTS	INTERMEDIATE WELDER	7	

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

		TD	WELDING	6
LDCC	CTS		PIPE FABRICATION	0
			PRODUCTION LINE WELDER II	9
			PRODUCTN LINE WELDER-SHIPBUILDING	0
			STRUCTURAL FABRICATION	0
			WELDING:ARC WELDER-FCAW	0
			WELDING:ARC WELDER-GMAW	0
			WELDING:ARC WELDER-GTAW	22
		WELDING:ARC WELDER-SMAW	3	
		TD	WELDING	33
NTCC	CTS		WELDING:ARC WELDER-FCAW	22
			WELDING:ARC WELDER-GMAW	0
			WELDING:ARC WELDER-GTAW	2
			WELDING:ARC WELDER-SMAW	18
		TD	WELDING	24
Nunez	CTS		WELDING:ARC WELDER	4
NW L	CTS		PRODUCTION LINE WELDER II	5
			WELDING:ARC WELDER-FCAW	0
			WELDING:ARC WELDER-GMAW	1
			WELDING:ARC WELDER-GTAW	1
			WELDING:ARC WELDER-SMAW	8
		TD	WELDING	30
RPCC	CTS		ENTRY WELDER, SMAW	0
			GMAW,GTAW,FCAW WELDING PROCESS	0
		TD	WELDING	9
SCLTC	CTS		WELDING:ARC WELDER-FCAW	0
			WELDING:ARC WELDER-GMAW	1
			WELDING:ARC WELDER-GTAW	0
			WELDING:ARC WELDER-SMAW	0
		TD	WELDING	7
SLCC	CTS		PRODUCTION LINE WELDER II	9
			PRODUCTN LINE WELDER-SHIPBUILDING	0
			WELDING:ARC WELDER-FCAW	1
			WELDING:ARC WELDER-GMAW	3
			WELDING:ARC WELDER-GTAW	76
			WELDING:ARC WELDER-SMAW	34
		WELDING:TACK WELDER/FITTER HELPE	0	
		TD	WELDING	45
Sowell	CTS		SMAW PIPE WELDER	6
			SMAW STRUCTURAL WELDER	11
			SMAW/GTAW COMBINATION WELDER	1
			SMAW/GTAW/GMAW/FCAW COMB WELD	0
		TD	WELDING	3
48051	LDCC	CTS	CNC OPERATOR	0
48070	CLTC	CTS	CABINET AND FURN CONSTR	14
		TD	CABINET AND FURN CONSTR	14
49010	BRCC	AAS	HELICOPTER FLIGHT OPERATIONS	0
49010	BRCC	CTS	HELICOPTER OPS:FLIGHT INSTR	0
49019	BRCC	CTS	HELICOPTER OPS:COMMERCL PILOT	10
			HELICOPTER OPS:INSTRUMNT PILOT	4
			HELICOPTER OPS:PRIVATE PILOT	29
49020	NW L	CTS	HEAVY CONSTRUCTION VEHICLE OPERA	5
			HEAVY EQUIPMENT OPERATIONS	0
	SLCC	CTS	HEAVY EQUIPMENT OPERATOR	0
49030	SCLTC	CTS	COMMERCIAL DIVING	34
49030	SCLTC	AAS	MARINE TRANSPORTATION	0

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

		CTS	ABLE SEAMAN	0
			BOSUN'S MATE	0
		TD	MASTER SEAMAN	0
50040	BRCC	CTS	GRAPHIC ARTS	0
	Sowell	AAS	GRAPHIC ART	10
		CTS	GRAPHIC ASSISTANT	21
			GRAPHIC DESIGNER	11
		TD	GRAPHIC ART	4
50040	Delgad	CTS	KITCHEN AND BATH DESIGN	2
50040	Delgad	AAS	VISUAL COMMUN.-GRAPHIC DESIGN	21
50059	BPCC	CTS	THEATRE	8
50060	BRCC	AAS	ENTERTAINMENT TECHNOLOGIES	32
50090	BPCC	CTS	MUSIC	6
51060	SUSL	AAS	DENTAL HYGIENE	11
51070	BPCC	CTS	HEALTH INFORMATION TECHNOLOGY	0
	Delgad	AAS	HEALTH INFORMATION TECHNOLOGY	12
		CTS	MEDICAL REGISTRATION SPECIALIST	15
	LDCC	CTS	MEDICAL CODING SPECIALIST	0
	SUSL	AAS	HEALTH INFORMATION TECHNOLOGY	13
51071	BPCC	TD	MEDICAL OFFICE SPECIALIST	17
51071	SUSL	CTS	HEALTHCARE ACCESS ASSOCIATE	2
51071	LSUE	CTS	MEDICAL CODING & BILLING	0
51071	LDCC	CTS	MEDICAL OFFICE ASST	0
51080	BPCC	AAS	MEDICAL ASSISTANT	10
		TD	MEDICAL ASSISTANT	8
	CATC	CTS	MEDICAL ASSISTANT	0
	NTCC	CTS	MEDICAL ASSISTANT	21
	NW LT	CTS	MEDICAL ASSISTANT	0
	RPCC	CTS	MEDICAL ASSISTANT	0
	SCLT	CTS	MEDICAL ASSISTANT	10
	SLCC	CTS	MEDICAL ASSISTANT	47
51080	SLCC	CTS	CLINICAL LABORATORY ASSISTANT	0
51080	BPCC	AAS	OCCUPATIONAL THERAPY ASSISTANT	18
	Delgad	AAS	OCCUPATIONAL THERAPY ASSISTANT	20
51080	BPCC	AAS	PHARMACY TECHNICIAN	17
		CTS	PHARMACY TECHNICIAN	22
	CATC	CTS	PHARMACY TECHNICIAN	4
	CLTC	CTS	PHARMACY TECHNICIAN	8
	Delgad	CTS	PHARMACY TECHNICIAN	25
	NTCC	CTS	PHARMACY TECHNICIAN	17
	SLCC	CTS	PHARMACY TECHNICIAN	0
51080	BPCC	AAS	PHYSICAL THERAPY ASSISTANT	20
	Delgad	AAS	PHYSICAL THERAPY ASSISTANT	23
51080	BRCC	AAS	VETERINARY TECHNOLOGY	15
	Delgad	AAS	VETERINARY TECHNOLOGY	17
	NTCC	AAS	VETERINARY TECHNOLOGY	3
		CTS	VETERINARY ASSISTANT	5
51090	BPCC	AAS	PARAMEDIC	10
		CTS	EMERGENCY MED TECHN-PARAMEDIC	14
	BRCC	AAS	PARAMEDIC	4
		CTS	EMERGENCY MED TECHN-PARAMEDIC	5
	Delgad	CTS	EMERGENCY MED TECHN-PARAMEDIC	10
	LDCC	TD	EMERGENCY MED TECHN-PARAMEDIC	0
	Nunez	CTS	EMERGENCY MEDICAL SRVCS- PARAMEDIC	3
	SLCC	AAS	EMERGENCY MEDICAL TECH-PARAMEDIC	13
		CTS	EMERGENCY MED TECHN-PARAMEDIC	74

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

	SUSL	CTS	EMERGENCY MED TECHN-BASIC	10
51090	BPCC	AAS	RESPIRATORY THERAPY	12
	Delgad	AAS	RESPIRATORY CARE TECHNOLOGY	21
	SUSL	AAS	RESPIRATORY THERAPY	12
51090	BPCC	TD	SURGICAL TECHNOLOGY	10
	Delgad	CTS	SURGICAL TECHNOLOGY	22
	SCLTC	AAS	SURGICAL TECHNOLOGY	9
	SLCC	AAS	SURGICAL TECHNOLOGY	20
	SUSL	AAS	SURGICAL TECHNOLOGY	10
51091	BRCC	AAS	DIAGNOSTIC MEDICAL SONOGRAPHY	10
51091	Delgad	AAS	RADIOLOGIC TECHNOLOGY	30
	SUSL	AAS	RADIOLOGIC TECHNOLOGY	17
51091	Delgad	AAS	POLYSOMNOGRAPHIC TECHNOLOGY	0
	SUSL	AAS	POLYSOMNOGRAPHIC TECHNOLOGY	0
51100	Delgad	AAS	MEDICAL LABORATORY TECHNICIAN	8
	SLCC	AAS	CLINICAL LABORATORY SCIENCE	7
	SUSL	AAS	MEDICAL LABORATORY TECHNICIAN	6
51100	BPCC	CTS	PHLEBOTOMY	28
	FTCC	CTS	PHLEBOTOMY	10
	SUSL	CTS	PHLEBOTOMY	22
51101	SUSL	CTS	DIALYSIS TECHNICIAN	11
51101	SUSL	CTS	STERILE PROCESSING TECHNICIAN	2
51180	Delgad	CTS	OPHTHALMIC MEDICAL ASSISTING	14
51260	CATC	CTS	PATIENT CARE TECH	5
	CLTC	CTS	PATIENT CARE TECH	30
	FTCC	CTS	PATIENT CARE TECH	0
	LDCC	CTS	PATIENT CARE TECH	52
	NTCC	CTS	PATIENT CARE TECH	8
	NW LT	CTS	PATIENT CARE TECH	25
	SCLTC	CTS	PATIENT CARE TECH	0
	SLCC	CTS	PATIENT CARE TECH	13
51310	Delgad	AAS	DIETETICS TECHNICIAN	9
51350	Delgad	CTS	MASSAGE THERAPY	18
51390	CATC	TD	PRACTICAL NURSING	42
	CLTC	TD	PRACTICAL NURSING	135
	Delgad	TD	PRACTICAL NURSING	41
	FTCC	TD	PRACTICAL NURSING (INC. IV THERAPY)	8
	LDCC	TD	PRACTICAL NURSING	90
	NTCC	TD	PRACTICAL NURSING	77
	Nunez	TD	PRACTICAL NURSING	35
	NW LT	TD	PRACTICAL NURSING	84
	RPCC	TD	PRACTICAL NURSING	0
	SCLTC	TD	PRACTICAL NURSING	35
	SLCC	TD	PRACTICAL NURSING	119
	Sowel	TD	PRACTICAL NURSING (INC. IV THERAPY)	52
52010	BPCC	AAS	BUSINESS ADMINISTRATION	88
	BRCC	AAS	BUSINESS TECHNOLOGY	19
	FTCC	AAS	BUSINESS ADMINISTRATION	0
		CTS	GENERAL BUSINESS	0
	LDCC	AAS	BUSINESS TECHNOLOGY	66
		CTS	BUSINESS ADMINISTRATIVE ASSISTANT	74
	Nunez	AAS	BUSINESS TECHNOLOGY	29
	SLCC	AAS	BUSINESS ADMINISTRATION	0
Sowel	AAS	BUSINESS ADMINISTRATION	0	
52020	Delgad	AAS	BUSINESS & MANAGEMENT	89
	LSUE	AAS	MANAGEMENT	30

**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

52020	Delgado	CTS	LOGISTICS TECHNOLOGY	2
52021	BPCC	CTS	RETAIL MANAGEMENT	3
52030	BPCC	CTS	ACCT TECH:ACCOUNT CLERK	5
	BRCC	CTS	ACCOUNTING TECHNOLOGY	7
	Delgado	AAS	ACCOUNTING	50
		CTS	ACCT TECH:ACCOUNT CLERK	41
	FTCC	AAS	ACCOUNTING TECHNOLOGY	21
		CTS	ACCOUNT CLERK PAYROLL CLERK	19 15
	LDCC	CTS	ACCT TECH:ACCOUNT CLERK	0
	LSUE	CTS	ACCT TECH: ACCOUNT CLEARK	10
	Sowell	AAS	ACCOUNTING TECHNOLOGY	33
		CTS	ACCOUNTING ASSISTANT ACCOUNTING SPECIALIST	24 32
		TD	ACCOUNTING TECHNOLOGY	31
	SUSLA	CTS	ACCOUNTING TECHNOLOGY CLERK	0
	52040	CATC	CTS	OFFICE ASSISTANT OFFICE CLERK
TD			OFFICE ADMINISTRATION	1
CLTC			AAS	BUSINESS OFFICE ADMINISTRATION
		CTS	ACCOUNTING OFFICE ASSISTANT	2
			LEGAL OFFICE SPECIALIST	0
			MEDICAL OFFICE SPECIALIST	5
			MEDICAL RECORDS/BILLING SPECIALIST	6
			OFFICE ASSISTANT SPECIALIST	3
OFFICE MANAGEMENT SPECIALIST		4		
TD		BUSINESS OFFICE TECHNOLOGY	21	
FTCC		AAS	OFFICE SYSTEMS TECHNOLOGY	13
		CTS	OFFICE ASSISTANT WORD PROCESSOR OPERATOR	15 7
LDCC		AAS	BUSINESS OFFICE ADMINISTRATION	8
		CTS	ACCOUNTING OFFICE ASSISTANT	9
			LEGAL OFFICE SPECIALIST	0
			MEDICAL OFFICE SPECIALIST	2
			MEDICAL RECORDS/BILLING SPECIALIST	0
TD		BUSINESS OFFICE TECHNOLOGY	16	
NTCC		AAS	BUSINESS OFFICE ADMINISTRATION	13
		CTS	MEDICAL OFFICE SPECIALIST OFFICE ASSISTANT SPECIALIST	8 9
		TD	BUSINESS OFFICE TECHNOLOGY	28
NW L		AAS	BUSINESS OFFICE ADMINISTRATION	3
		CTS	ACCOUNTING OFFICE SPECIALIST	0
			LEGAL OFFICE SPECIALIST	0
			MEDICAL OFFICE SPECIALIST MEDICAL RECORDS/BILLING SPECIALIST OFFICE ASSISTANT SPECIALIST	4 1 5
TD		BUSINESS OFFICE TECHNOLOGY	52	
RPCC		AAS	BUSINESS OFFICE ADMINISTRATION	10
	CTS	OFFICE ASSISTANT SPECIALIST	15	
	TD	BUSINESS OFFICE TECHNOLOGY	11	
SCLT	AAS	BUSINESS OFFICE ADMINISTRATION	18	
	CTS	ACCOUNTING OFFICE ASSISTANT MEDICAL OFFICE SPECIALIST MEDICAL RECORDS/BILLING SPECIALIST OFFICE ASSISTANT SPECIALIST	12 7 9 20	



**PROGRAMS CURRENTLY ELIGIBLE FOR TOPS TECH**

		TD	BUSINESS OFFICE TECHNOLOGY	27
	Sowell	AAS	OFFICE SYSTEMS TECHNOLOGY	23
		CTS	MEDICAL BILLING	0
			MEDICAL OFFICE ASST	0
			OFFICE ASSISTANT	22
			WORD PROCESSOR OPERATOR	28
		TD	OFFICE SYSTEMS TECHNOLOGY	20
52040	LSUE	CTS	ADMINISTRATIVE TECHNOL SPECLST	0
	Sowell	CTS	APPLICATIONS APPRENTICE	0
		TD	COMPUTER SPEC - OPERATIONS	0
	SUSL	CTS	ADMINISTRATIVE TECHNOL SPECLST	0
52040	SLCC	CTS	WAREHOUSE AND LOGISTICS	0
52041	BRCC	CTS	CUSTOMER SERVICE	0
		FTCC	CUSTOMER SERVICE	0
52070	BPCC	CTS	ENTREPRENEURSHIP	0
	Delgad	CTS	ENTREPRENEURSHIP	3
52090	Delgad	AAS	HOSPITALITY MANAGEMENT	7
52090	CLTC	CTS	HOSPITALITY/TOUR: GUEST SERV ASST	0
		TD	HOSPITAL/TOURISM:HOTEL/TOUR OPER	0
52100	LSUE	CTS	HUMAN RESOURCES MANAGEMENT	0
52200	BRCC	AAS	CONSTRUCTION MANAGEMENT	28
Grand Total				8,791



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**Bobby Jindal**, Governor  
**Curt Eysink**, Executive Director

## TOPS TECH EARLY START TRAINING PROVIDER APPROVAL

### Background:

Act 737 (SB 126) of the 2014 Legislative Session amends R.S. 17:3048.1. Act 737 provides for payment of TOPS Tech Early Start Awards to students enrolled in an eligible program of study or an approved training program provider and requires BESE to determine the process and training program provider(s) approved for each academic year. BESE approval for training providers is for a three-year term, beginning in the school year the training provider is initially authorized to provide training courses.

A TOPS Tech Early Start Award may be used to fund any technical or applied course leading to an Industry-Based Certification, a Certificate of Applied Science, and a Certificate of Technical Sciences approved by the Workforce Investment Council as meeting the following requirements:

- a) Is identified by the Occupation Forecasting Conference as a credential for an occupation in top demand in Louisiana.
- b) Is recognized by the State Industry-Based Certification Leadership Council (IBC Council).

**Summary of Process:** The Request for Application (RFA) process for selection of training program providers includes: 1) submission of online application, 2) LDE interview, 3) WIC review/recognition, and 4) BESE approval. The evaluation criteria used to determine which training providers were selected for WIC review/recognition and BESE approval included: 1) Track record of training excellence by the organization and/or its leaders, 2) Track record of training excellence with young adults, 3) Match of training courses and credentials offered with high-wage career sectors, 4) Quality of instruction, and 5) Organizational strength / ability to fulfill training obligations.

**Action Required:** Recommendation to approve ***Workforce Preparation and Placement Specialists, Inc.*** as a TOPS Tech Early Start training provider.

### RECOMMENDED TRAINING PROVIDER(S):

Training Provider Organization	Training Program & Credential	Course Modalities	Region
Workforce Preparation and Placement Specialists, Inc.	<ul style="list-style-type: none"> <li>• Program #1: Hospitality               <ul style="list-style-type: none"> <li>○ Credential: ProStart</li> <li>○ Certifying Agency: National Restaurant Association</li> </ul> </li> <li>• Program #2: Healthcare               <ul style="list-style-type: none"> <li>○ Credential: Patient Care Technician/Assistant</li> <li>○ Certifying Agency: National Healthcareer Association</li> </ul> </li> </ul>	Face-to-face and Blended	East Baton Rouge, Orleans, Jefferson

**Submitted by:** IBC Council

**Approved:** \_\_\_\_\_  
 Charles Moniotte, Chairman  
 Workforce Investment Council, Chair

\_\_\_\_\_ Date



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**Bobby Jindal**, Governor  
**Charles Moniotte**, Chairman

**Workforce Investment Council**

## RECOMMENDATION TO INCLUDE COMPTIA SECURITY+ CERTIFICATION ON THE IBC STATE FOCUS LIST

**SUBMITTING ORGANIZATION:** Cyber Innovation Center

CompTIA Security+ is a national model for the certification of network professionals. It is the certification globally trusted to validate foundational, vendor-neutral IT security knowledge and skills. As a benchmark for best practices in IT security, this certification covers the essential principles for network security and risk management, making it an important stepping stone of an IT security career.

Upon completion of training and obtaining certification by this IBC, students will be eligible for entry-level opportunities such as Computer User Support Specialists (5-star job at laworks.net), Computer Operators, and Computer, Automated Teller, and Office Machine Repairers (both are 3-star jobs at laworks.net).

**OCCUPATIONS WITH 4- AND 5-STAR JOBS RATING ASSOCIATED WITH THE IBC:**

Occupation	Star Jobs Rating	Anticipated Annual Statewide Demand	Wage Range
Computer Systems Manager	5-Star	110	\$40k-\$90k
Computer Programmer	5-Star	160	\$40k-\$95
Computer Systems Analyst	5-Star	220	\$41k-\$94
Computer User Support Specialist	5-Star	170	\$28k-\$66
Network and Computer Systems Administrator	5-Star	110	\$40k-\$93k

**Action Required:** Recommendation to include CompTIA Security+ Certification on the IBC State Focus List.

**Submitted by:** IBC Council

**Approved:** \_\_\_\_\_  
 Charles Moniotte, Chairman  
 Louisiana Workforce Investment Council

\_\_\_\_\_ Date



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### Workforce Investment Council

## WORKFORCE INVESTMENT COUNCIL MEMBER ROLES AND RESPONSIBILITIES

Workforce Investment Council (WIC) members are Louisiana's workforce champions. They represent a cross-section of stakeholders in the development of a comprehensive, integrated workforce development and delivery system that begins with understanding the *workforce needs* of industry, connects Louisiana citizens to training, and links trained workers to high-wage, high-demand careers.

### The Workforce Investment Council:

- Develops Louisiana's strategic plan for a comprehensive, integrated workforce development and delivery system.
- Advocates for efficiency and cooperation among stakeholders.
- Promotes the development of a well-educated, highly skilled workforce.
- Develops strategies to educate Louisianans about career opportunities and businesses about services and resources available to help them meet their workforce needs.
- Ensures the equitable distribution of workforce development resources across the state.
- Makes recommendations to the Governor of geographic designations for workforce development areas.
- Directs the activities of the Occupational Forecasting Conference, responsible for overseeing state-wide and regional job-growth projections, which underpin the planning and budgeting of state and local resources.
- Oversees the Industry-Based Credential (IBC) Council, responsible for evaluating the alignment of credentials with state workforce demand for inclusion on the IBC State-Focus List, which guides training programs and other stakeholders to important occupations in the state and the industry-recognized credentials leading to those occupations.
- Oversees, jointly with the Board of Regents, the evaluation of two-year and shorter-term programs for TOPs Tech eligibility in alignment with state workforce demand, guided by state industry and occupational forecasts.
- Contributes to the evaluation of TOPs Tech Early Start training providers to ensure alignment with state and regional workforce needs.

### Member Responsibilities/ Requirements:

- Attend quarterly council meetings. Members who miss more than two consecutive meetings are subject to removal.
- Be familiar with the operations and services provided through Louisiana Workforce Commission's (LWC) Business and Career Solutions Centers (BCSC); visit at least one BCSC in your region each year.
- Attend one Workforce Development Board meeting in your region annually.
- Facilitate two-way communication between the WIC and any stakeholder groups represented by the member.
- Contribute expertise to WIC committees that are aligned to WIC strategic goals, such as industry-sector initiatives and community outreach efforts.

**Ideal Characteristics:**

Louisiana leaders who are committed to developing a workforce delivery system that meets employer needs, prepares job seekers to meet those needs, and connects trained, qualified people to high-wage, high-demand jobs and careers. Members must be owners, chief executive officers, chief operating officers, or have optimum policymaking authority, and be Louisiana residents.

**Time Commitment:**

WIC members may participate as much as their schedules allow, but at a minimum:

- Attend quarterly WIC meetings, usually in Baton Rouge (2.5 hours each).
- Make an annual visit to a Business and Career Solutions Center.
- Attend a local Workforce Development Board meeting annually.

**Upcoming Workforce investment Council Meetings:**

Date	Time
Tuesday, December 15, 2015	9:30 a.m.
Tuesday, March 8, 2016	9:30 a.m.
Tuesday, June 14, 2016	9:30 a.m.
Tuesday, September 13, 2016	9:30 a.m.
Tuesday, December 13, 2016	9:30 a.m.

**Action:** Adopt the Workforce Investment Council Member Roles and Responsibilities Document

**Approved:** \_\_\_\_\_  
Charles Moniotte, Chairman  
Louisiana Workforce Investment Council

\_\_\_\_\_ Date



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**Bobby Jindal**, Governor  
**Charles Moniotte**, Chairman

## Workforce Investment Council

# BYLAWS OF THE WORKFORCE INVESTMENT COUNCIL

## Article I Name and Mission

**Section 1. Name.** The name of the organization is the “Workforce Investment Council” (WIC).

**Section 2. Authorization.** The WIC is established in accordance with Section 101 of the Workforce Innovation and Opportunity Act, Pub. L. 113-128, enacted July 22, 2014, and under Louisiana Law, LSA-R.S. 23:2042-2056.

**Section 3. Mission.** The Louisiana Workforce Investment Council supports the development of an employer-led, demand-driven workforce development system based on occupational forecasts in which training, education, and services for job seekers prepare Louisiana residents for high-wage, high demand career opportunities in Louisiana.

The WIC achieves this mission by:

- a) Recommending policy actions to both public and private institutions and creating coalitions to achieve their implementation.
- b) Working with workforce development system partners to integrate workforce development into the decision-making of business people, economic developers, educators, and human resource professionals.
- c) Raising public awareness of the importance of workforce development for Louisiana’s economic future.
- d) Ensuring public accountability by evaluating the effectiveness of the overall workforce development system.

**Section 4. Responsibilities.** The responsibilities of the WIC include:

- a) Submit a strategic plan to meet current and forecasted workforce needs to the Governor and annually report plan progress.
- b) Hold stakeholders accountable for implementing agreed-upon strategic goals that align workforce supply and demand.
- c) Evaluate the effectiveness of Workforce Development Boards in meeting workforce demand.
- d) Direct the activities of the Occupational Forecasting Conference.

- e) Drive state and local policy to support the alignment of education and training with workforce demand.
- f) Oversee the Industry-Based Certification (IBC) Council, responsible for evaluating the alignment of credentials with state workforce demand for inclusion on the IBC State Focus List.
- g) Oversee, jointly with the Board of Regents, the evaluation of two-year and shorter-term programs for TOPs Tech eligibility in alignment with state workforce demand.
- h) Contribute to the evaluation of TOPs Tech Early Start training providers to ensure alignment with state and regional workforce needs.
- i) Support the alignment of Jump Start Pathways with statewide and regional workforce demand through the Graduation Pathway Review Panel.

**Section 5. Board Staff and Address.** The Louisiana Workforce Commission shall be responsible for providing staff to the WIC. The official office location and mailing address of the WIC shall be: Workforce Investment Council, P.O. Box 94094, Baton Rouge, Louisiana 70804-9094.

## **Article II Powers**

**The powers of the WIC shall include:**

- a) Performing all of the duties and responsibilities of the State Workforce Development Board as defined in Section 101 (d) of the Workforce Innovation and Opportunity Act.
- b) Directing the Occupational Forecasting Conference for the purpose of projecting job growth and demand in the state of Louisiana.
- c) Advising the Governor and Legislature on the full range of issues related to workforce development.

## **Article III Members of the WIC**

**Section 1. Appointment.** Except for the two members of each chamber of the state legislature, the Louisiana Governor shall appoint all members of the WIC.

**Section 2. Terms.** Initially, the Governor may appoint members for two, three, or four year terms in order to stagger arrivals and departures. At the conclusion of the initial board members' terms, future gubernatorial appointments may be for terms of up to six years. Members are limited to two terms, whether consecutive or not.

**Section 3. Representation.** Members shall be appointed to include: All required partners and programs according to the Workforce Innovation and Opportunity Act, Title I, subtitle A, chapter 1, section 101 and LSA-R.S. 23:2043. A majority of all WIC members shall represent the business community. Not less than 20 percent of the WIC membership shall be representatives from organized labor. The Governor may appoint as many members as are needed to fulfill the duties of the WIC, and to meet applicable federal and state laws. Members shall include:

- a) The Governor.
- b) The Executive Director of the Louisiana Workforce Commission.
- c) The Secretary of the Department of Children and Family Services.
- d) The Secretary of Louisiana Economic Development.
- e) The State Superintendent of Education.
- f) The President of the Louisiana Community and Technical College System.
- g) The Commissioner of Higher Education.
- h) The Secretary of the Department of Public Safety and Corrections.
- i) Representatives of businesses.
- j) Representatives of organized labor, including at least one member of a labor organization or a training director from a joint labor management registered apprenticeship program within the state.
- k) Two members of each chamber of the state legislature.
- l) One member who is a chief executive officer of a community-based organization.
- m) Two chief elected officials representing either parish and/or city government.

**Section 4. Officers.** The Officers of the WIC shall be the Chair and the Vice Chair. The Governor shall select the Chair from among the WIC business representatives. The Vice Chair shall be selected by the WIC members from among the business representation. The Chair and Vice Chair will serve one-year terms, beginning July 1 and ending June 30 of the following calendar year. There is no limit to the number of terms the Chair and Vice Chair may serve within the limits of their appointments. The Chair shall preside at all meetings of the WIC and shall have other duties as assigned by the WIC or these bylaws. Should the Chair be absent, the Vice Chair shall act as Chair, and have such other duties as assigned by the Chair or the WIC. The Chair shall also appoint the Chairs of standing, special, and advisory committees.

**Section 5. Resignations/Retirements.** A Council member may resign by providing a written notice to the Governor, the WIC Chair, and the WIC Director. If a member resigns or retires from the position with the organization for which the member serves as a representative, that member must resign from the Council, through a written notice to the Governor, the WIC Chair, and the WIC Director.



**Section 6. Removal.** The Chair of the WIC, in consultation with the other WIC members, may recommend member removal to the Governor for cause including misconduct, incompetency, neglect of duty, or absence from two out of four consecutive meetings.

**Section 7. Replacement.** If a Board member resigns or must otherwise be replaced, the new appointment shall follow the same procedure as that described in Article III. The newly appointed member shall fill out the remainder of the departing member's term.

#### **Article IV Meetings of the WIC**

**Section 1. Attendance.** WIC members are required to attend WIC meetings. If they are unable to attend in person, members may appoint a designee with voting privileges to serve in his or her stead. Each council member who desires to have a designee shall provide written notice of such to the WIC Chair and Director.

**Section 2. Council Meetings.** The WIC shall meet no less than four times each calendar year, and a time and location must be determined no later than the prior meeting. All meetings shall comply with Louisiana's Open Meetings Law. (Article XII, Section 3 of the Louisiana Constitution and LSA-R.S. 42:11- 42:28). Votes by e-mail, phone call, or web forum are prohibited.

**Section 3. Special meetings.** Other special meetings may be called by the Chair.

**Section 4. Minutes.** Minutes of the proceedings for each WIC meeting will be recorded and maintained by the Louisiana Workforce Commission, and be brought to the next public meeting for approval. Minutes shall document attendance and absences of WIC members. A summary of the recorded minutes will be distributed to each WIC member before the next scheduled meeting.

**Section 5. Quorum.** A quorum for taking action shall be 51 percent of appointed members.

**Section 6. Decisions.** Decisions shall be made by a vote of a majority of the total membership of the WIC.

**Section 7. Procedural rules.** Decision-making votes shall be conducted according to Robert's Rules of Order. Educational and informational portions of meetings shall be conducted according to the preference of the Chair.

**Section 8. Participation of non-members.** All WIC meetings and meetings of committees are open to the public. The Chair shall provide opportunities for non-WIC members to speak on issues of concern at each meeting, as each issue is discussed, according to the Chair's discretion. The Chair may appoint Louisiana residents to participate on council committees. Those appointees cannot vote or be counted towards a quorum. Appointment of Louisiana-resident members to committees by the WIC Chair will be for the period of his or her tenure.

**Section 9. Conflict of interest.** A conflict of interest arises when a Board member, any member of that individual's immediate family, or an organization which employs (or is about to employ) any of the above, has a financial or other interest in a firm or organization selected for

an award, grant, or contract by the WIC. Members of the WIC shall not cast votes nor participate in any decision-making capacity on the provision of services by such a member (or any organization which that member represents), nor on any matter which would provide financial benefit to that member. Members shall take state-mandated ethics training annually. Failure to comply with this section is considered misconduct resulting in removal from the WIC.

## **Article V Committees of the LWIC**

**Section 1. Types.** The WIC shall have an Executive Committee, an Occupational Forecasting Conference, and advisory and special committees. The nature of each is described below.

**Section 2. Executive Committee.** There shall be an Executive Committee comprised of the Chair, Vice Chair, heads or designees of state agencies represented on the WIC, at least one legislator, and at least two organized labor representatives. It shall be composed of a majority of business members. Duties include, but are not limited to overseeing the implementation of the strategic plan; tracking workgroup plans and progress; leading the alignment of workgroups; and driving provisions of critical workforce data.

**Section 3. Occupational Forecasting Conference.** There shall be an Occupational Forecasting Conference. The Occupational Forecasting Conference is a statutorily mandated WIC standing committee. The Conference is charged with developing a method of forecasting the current and emerging statewide and regional workforce needs as a tool for workforce development system planning and resource allocation processes. Conference membership shall consist of the following:

- a) The Governor.
- b) The Executive Director of the Louisiana Workforce Commission.
- c) One person appointed by the Governor from a list of three nominees submitted by the Louisiana Association of Business and Industry.
- d) One member appointed by the Governor from a list of three nominees submitted by the Louisiana AFL-CIO.
- e) One member appointed by the Governor from a list of three nominees submitted by the Council; such nominees shall be three of the nonpublic council members serving on the Council.
- f) Two members, each of whom shall be a faculty member of a public or private university or college in Louisiana, who shall be econometricians and have occupational forecasting expertise or expertise in economic planning and industry/occupation matrix formulation, to be selected by the other five principals of the conference from a list of not less than three nor more than five nominees submitted by the Louisiana Board of Regents.
- g) The Secretary of the Department of Economic Development.
- h) The President of the Louisiana Community and Technical College System.

- i) One member of the Louisiana Minority Supplier Development Council.
- j) The Chairman of the conference shall be the principal appointed by the Governor from the WIC.

If members are unable to attend in person, members may appoint a designee to serve in his or her stead.

**Section 4. Advisory and Special Committees.** The Chair may establish Advisory and Special Committees. Advisory and Special Committees shall be composed of persons who represent the views and interests of the various workforce development stakeholders and who are known to be qualified to perform their duties. State and local agency personnel may serve on these committees as members or consultants.

## **Article VI Bylaws**

**Section 1. Bylaw Changes.** These bylaws shall be adopted and may be amended, repealed, or new bylaws may be enacted through an affirmative vote of a majority of the WIC during any meeting at which a quorum is present.

**Section 2. Bylaw Enactment.** These bylaws were enacted by the WIC on the date set forth below.

### **APPROVED BY THE LOUISIANA WORKFORCE INVESTMENT COUNCIL**

Chair: \_\_\_\_\_

Date: \_\_\_\_\_



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**Bobby Jindal**, Governor  
**Charles Moniotte**, Chairman

## Workforce Investment Council

# WORKFORCE INVESTMENT COUNCIL STRATEGIC PLAN

Building a nimble, responsive workforce development system capable of quickly aligning education and training opportunities with employer needs will ensure continued economic growth and establish Louisiana as the best place to find the next great employee.<sup>1</sup>

## Vision

Louisiana will be the best place to get a job or grow a business.

## Mission

The Workforce Investment Council (WIC) supports the development of an employer-led, demand-driven workforce development system based on occupational forecasts in which training, education, and services for job seekers prepare Louisiana residents for high-wage, high demand career opportunities in Louisiana.

## STRATEGIC GOAL 1: FORECASTING

Provide and continue to develop robust, credible industry and occupational forecasts and labor supply analyses that identify current and future workforce demand and drive policy and resource decisions.

1. Maintain comprehensive and accurate industry and occupational short- and long-term forecasts which are refreshed annually to reflect dynamic workforce needs.

Metric 1: Define targeted response elements and response rate from regional partners on industry and occupational forecasts by March 2016 WIC meeting.

Metric 2: Track and report on the

Metric 2.1: Delivery of industry and occupational forecasts to the Occupational Forecasting Conference (OFC) each April.<sup>2</sup>

Metric 2.2: Delivery of industry and occupational forecasts for approval at the June WIC meeting.

Metric 2.3: Delivery of Star Jobs Rankings to the OFC each July.

<sup>1</sup> According to Act no. 426 of the 2015 Louisiana Regular Session, the purposes of the Workforce Investment Council include (1) Meeting the requirements of the federal Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. 3101 et seq. in order to receive funds relevant to workforce activities authorized by the law; (2) advising the governor on the needs of the state's employers and the state's workforce along with strategies for its continued improvement; (3) creating a common vision, a strategic combined state plan and outcomes that will coordinate and integrate a workforce development delivery system to assure the greatest cooperation possible between public and private entities; and directing the Occupational Forecasting Conference in determining such official information that is necessary for planning and budgeting with respect to workforce development.

<sup>2</sup> According to [LA Rev Stat § 23:76](#) the Occupational Forecasting Conference is a committee of the Workforce Investment Council charged with projecting state and regional job growth and demand.

Metric 2.4: Timely online posting of forecasts and Star Jobs Rankings each August.

2. Position the industry and occupational forecasts as ***The Louisiana Occupational Forecast*** and guide for resource allocation.

Metric 1: Define then determine usage of ***The Louisiana Occupational Forecast*** by September 2016 WIC meeting.

Metric 2: Hold at least two meetings per year to educate and promote the adoption of ***The Louisiana Occupational Forecast*** with state agencies, education and training providers, employers, and the broader workforce community.

3. Support collaboration among state agency partners to continue the annual development of a workforce supply and demand analysis to identify workforce gaps.
4. Support the continued development of user-friendly tools (i.e., Star Jobs; My Life, My Way; and HiRE) that appropriately communicate the forecast and gap analysis to each customer type (i.e. business and industry, job seekers, state agencies and policymakers, educational institutions, workforce development boards, and community-based organizations) enabling more informed decision-making and planning.

Metric 1: Deliver the gap analysis by the June WIC meeting each year.

Metric 2: Deliver a plan to address gaps by the September WIC meeting each year.

5. Coordinate the development and launch of a statewide outreach campaign, including communications and marketing, with the goal of educating students, parents, influencers, educators, job seekers and workforce development stakeholders about career opportunities available in Louisiana, the pathways to those opportunities, and available support services.

Metric 1: Deliver and present a draft outreach campaign plan by the March 2016 WIC meeting.

Metric 2: Commence planned campaign upon approval of the new forecast and gap analysis.

## **STRATEGIC GOAL 2: GROWTH AND ALIGNMENT**

Meet current and future workforce demand by better aligning Louisiana's education and training enterprise to produce more people with the skills, abilities, and credentials that meet the needs of Louisiana business and industry.

1. Develop a Louisiana-specific tool that links instructional programs with employment outcomes, helping residents identify education and training pathways that lead to high-wage, high-demand careers.<sup>3</sup>

Metric 1: Oversee delivery of the Louisiana State University contract and data sharing agreements with pertinent stakeholders by the March 2016 WIC meeting.

Metric 2: Deliver tool by the December 2016 WIC meeting.

2. Support growth in the Louisiana labor force pipeline by promoting:

- a. An increased high school graduation rate.

Goal: Reach an 80 percent graduation rate by 2020, which is the rate in top states as defined by the National Center for Educational Statistics.

- b. Education, training, and job opportunities for individuals with barriers to employment, as defined by the Workforce Innovation and Opportunity Act.<sup>4</sup>

Goal: Pending performance metric release from United States Department of Labor.

- c. The preparation and connection of unemployed and underemployed individuals with skills training for high-demand occupations.

Goal: Pending performance metric release from United States Department of Labor.

3. Ensure compliance with requirements to maximize federal workforce development funding for Louisiana.

Metric 1: Meet federal diversity requirements for WIC membership. (Annually)

Metric 2: Meet federal diversity requirements for WDB membership. (Annually)

Metric 3: Ensure LWC is in compliance with federal formulas for funding allocations. (Annually)

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<sup>3</sup> Louisiana-specific tool will link the Classification of Instructional Program codes (CIPs) to Standard Occupational Classification codes (SOCs). This is the key to connecting labor supply (instructional program entrants and completers) with workforce demand (state occupational forecasts), resulting in a *single* data-driven solution for aligning workforce supply and demand.

<sup>4</sup> According to WIOA guidance, individuals with barriers to employment include homemakers; low-income individuals; Indians, Alaska Natives, and Native Hawaiians; individuals with disabilities, including youth who are individuals with disabilities; older individuals; ex-offenders; homeless individuals, or homeless children and youths; youth who are in or have aged out of the foster care system; individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers; farmworkers; individuals within two years of exhausting lifetime eligibility under the Temporary Assistance for Needy Families program; single parents (including single pregnant women); and long-term unemployed individuals.

4. Adopt policies likely to lead to high-wage employment outcomes that reflect state diversity demographics.

Metric1: Number of policies brought to WIC members for consideration. (Quarterly)

5. Increase the percentage of high school graduates who are ready for work or post-secondary education and training that aligns with workforce demand and career opportunities.

Metric1: Number of policies brought to WIC members for consideration. (Quarterly)

Metric 2: Pending the development of metrics by the Department of Education and the Board of Regents.

6. Ensure that ***The Louisiana Occupational Forecast*** and gap analysis are used by stakeholders to prioritize resource investments.

Metric 1: Track the number of statutes that require alignment with ***The Louisiana Occupational Forecast*** and gap analysis. (Annually)

7. Support increased production of post-secondary credentials that lead to high-wage, high-demand career pathways.

Metric 1: Develop a tool by the March 2017 WIC meeting to track the percentage of post-secondary credentials leading to 4- and 5-star jobs. (Annually)

Metric 2: Determine a target reduction in selected Tier 1 and Tier 2 workforce gaps by the September 2016 WIC meeting.

Metric 3: Commence reporting on the reduction of selected workforce gaps at each September WIC meeting.

8. Promote meaningful, portable industry credentials supported throughout the workforce delivery system that align to workforce demand.

Metric1: Deliver and present a draft plan to systemically track the number of credentials by September 2016 WIC meeting.

Metric 2: Commence planned campaign within six months of September 2016.

9. Brand Louisiana Star Jobs and HiRE as the best tools to identify high-wage, high-demand jobs in Louisiana, and the education and training necessary to attain those jobs.

Metric 1: Number of new employers using Star Jobs by posting jobs. (Quarterly)

Metric 2: Number of new job seekers using Star Jobs to look for education, training, and jobs. (Quarterly)

Metric 3: Track the number of jobs filled. (Quarterly)

Metric 4: Track the number of Tier 1 jobs filled. (Quarterly)

### **STRATEGIC GOAL 3: ACCOUNTABILITY**

Institute a system of accountability for the workforce development system. Ensure WIC accountability to the Governor of Louisiana, other WIC members, and the Louisiana Workforce Commission, and promote accountability of the Workforce Development Boards as defined by WIOA to the WIC.

#### *Workforce Investment Council*

- Conduct a formal stakeholder analysis by the June 2016 WIC meeting, which will be incorporated into the WIC strategic plan to better understand roles, responsibilities, interactions of all workforce development partners.
- Submit a strategic plan in alignment with WIOA to the Governor and annually report plan progress as required by statute.
- Hold stakeholders accountable for achieving agreed-upon strategic goals that align workforce supply and demand.
- Evaluate the effectiveness of Workforce Development Boards in meeting workforce demand. LWC to provide draft evaluation process within three months of receiving federal performance guidelines.
- Direct the activities of the Occupational Forecasting Conference.
- Drive state and local policy to support the alignment of education and training with workforce demand.
- Oversee the Industry-Based Certification (IBC) Council, responsible for evaluating the alignment of credentials with state workforce demand for inclusion on the IBC State Focus List.
- Oversee, jointly with the Board of Regents, the evaluation of two-year and shorter-term programs for TOPs Tech eligibility in alignment with state workforce demand.
- Contribute to the evaluation of TOPs Tech Early Start training providers to ensure alignment with state and regional workforce needs.
- Support the alignment of Jump Start Pathways with statewide and regional workforce demand through the Graduation Pathway Review Panel.



### *Louisiana Workforce Commission*

- Support the operations of the WIC.
- Secure WIC adoption of policies governing the operations of the WDBs.
- Provide operational oversight of WDBs and the operations funded through the LWC in workforce development areas.
- Measure and report on the performance of WDBs and workforce development regions.
- Monitor and provide technical assistance for WDBs and regions regarding service delivery, training services, performance management and accountability systems, information services, and program finances.

### *Workforce Development Boards*

- Develop local and regional workforce plans that align with the WIC strategic plan and the combined state plan<sup>5</sup> as required under WIOA.
- Align regional workforce development plans and performance outcomes to meet forecasted workforce needs.
- Work with the LWC to gather input for the industry and occupational forecasts from local and regional Louisiana driver firms, economic development organizations, and trade associations.
- Work with the LWC to develop service-delivery models that best meet the needs of their region.

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<sup>5</sup> The Combined State Plan outlines a four-year strategy including federally-required core program as defined by WIOA and partner programs as defined by LWC.