

JEFFERSON PARISH WORKFORCE DEVELOPMENT BOARD
PUBLIC NOTICE

REQUEST FOR PROPOSALS HAS BEEN EXTENDED

The Jefferson Workforce Development Board (JPWDB), which serves Jefferson Parish, is seeking proposals from eligible and qualified organizations or individuals, or a consortium of eligible entities with the expertise and capacity to serve as the **One-Stop System Operator** as required under the Workforce Innovation and Opportunity Act of 2014.

The purpose of this RFP is to procure one (1) contractor to serve as the One-Stop System Operator. The One-Stop Operator will coordinate the service delivery of core and required partners working with the comprehensive and affiliate Workforce Centers (also known as American Job Centers).

Proposal packets and all required attachments may be downloaded from the Jefferson Parish website at <https://www.jeffparish.gov/541/Workforce-Development-Board>. A Bidders Conference will be held on February 7, 2025 @ 12:00pm Via Zoom <https://us04web.zoom.us/j/77572631228?pwd=oa3aZbZwaw85h8jr7QfZQ2tVuTvSy9.1>.

All questions/requests for clarification must be submitted and received in writing via email by 3:00 pm (CST) on February 11, 2025 to Frances Turner, JPWDB Coordinator at frances.turner@jeffparish.gov. In addition, potential respondents wishing to submit a proposal must submit a non-binding "Letter of Intent to Propose" to the above email address by 3:00 pm (CST) on February 21, 2025.

All proposals must be received by 3:00 pm (CST) on March 7, 2025 at the JPWDB Administrative Office, 1221 Elmwood Park Blvd, Suite 304, Jefferson, LA 70123. One (1) signed original, eight (8) copies and one (1) electronic copy (in pdf format) of the proposal must be submitted in a sealed envelope with the proposer's name and the words "Proposal for One-Stop Operator Services" written on the exterior of the envelope.

All WIOA funded activities are an equal opportunity employer/program and auxiliary aids and services are available upon request to individuals with disabilities.

TTY [800-259-5154](tel:800-259-5154)