

CHAPTER 7: LRS Policy Manual

Part 111	Name Comprehensive Assessment	Effective Date *July 1, 2010**
Director Ken York	Signature on file	
Appointing Authority Johnny Riley	Signature on file	

A. Purpose

1. To make a determination of the employment-related needs of the individual with a disability.
2. To make a determination of the objectives, nature, and scope of vocational rehabilitation services required for development of the Individualized Plan for Employment (IPE) of an eligible individual.

B. Scope

1. To the extent additional data is necessary, LRS shall conduct a comprehensive assessment to determine the unique strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice, of the eligible individual, including the need for supported employment.
2. The comprehensive assessment includes, to the degree needed, an assessment of the following:
 - a. personality;
 - b. interests;
 - c. interpersonal skills;
 - d. intelligence and related functional capacities;
 - e. educational achievements;
 - f. work experience;
 - g. vocational aptitudes;
 - h. personal and social adjustment;
 - i. employment opportunities;
 - j. medical, psychiatric, and/or psychological factors;
 - k. other pertinent vocational and educational factors;

- l. appraisal of patterns of work behavior;
- m. services needed to acquire occupational skills, develop work attitudes, work habits, work tolerance, and social and behavior patterns necessary for successful job performance, including the use of work in real job situations to assess and develop the capacities of the individual to perform adequately in a work environment.

C. Additional Considerations

1. The comprehensive assessment is limited to information necessary to identify the rehabilitation needs of the eligible individual and to develop the Individualized Plan for Employment (IPE).
2. LRS will use as a primary source of information, to the maximum extent possible and appropriate, existing information obtained for the purpose of determining eligibility.
3. LRS will use, to the maximum extent possible and appropriate, information provided by the individual and/or the individual's family.

D. Trial Work Periods

1. As appropriate, LRS will use trial work periods to explore an individual's abilities, capabilities, and capacity to perform in work situations.
2. An assessment will be conducted as often as necessary and at least every 90 days.
3. As appropriate, LRS will provide a referral for the provision of rehabilitation technology services to assess and to develop the capacities of the individual to perform in a work environment.

***AUTHORIZATION**

Federal Register, Volume 66, Department of Education, 34 CFR 361, Part VI, State Vocational Rehabilitation Services Program, §361.45 (e) and 361.5 (6).

CONTACT

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